



## STAFF REPORT

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**MEETING DATE:** August 28, 2024

**PRESENTER:** Theresa Johnson, Community Services Director

**SUBJECT:** Award of Contract for City Hall Building Roof Replacement

**RECOMMENDATION:** Council by motion adopt the resolution awarding the contract to Garland/DBS Inc. for the City Hall Building Roof Replacement in the amount of \$594,856.00 and authorize the City Manager to sign the contract.

**EXECUTIVE SUMMARY:**

The City Hall roof has exceeded its life expectancy and is significantly failing and beyond repair. During the past two year's rainy season, Parks and Facility Staff repaired numerous leaks and replaced water-stained ceiling tiles throughout the City Hall building. The condition of the roof is now beyond repair and in need of replacement.

The City is a participating party under a Cooperative Purchasing Agreement with Master Intergovernmental Cooperative Purchasing Agreement (MICPA) OMNIA Partners. As such a competitive procurement process was undertaken by OMNIA. This procurement method also known as "piggybacking" maximizes cost savings and staff resources through cooperative purchasing. The procurement method increases competitive pricing through volume purchasing. Through this cooperative procurement process, Garland /DBG, Inc. was identified as the contractor for this Roof Replacement Project.

This project was included in the Capital Projects budget in the 2024/2025 Fiscal Year Budget adopted by City Council on Wednesday, June 12, 2024. The final contracted amount of \$594,856.00 is \$85,144 less than the \$680,000 in the adopted budget.

**FISCAL IMPACT:**

The fiscal impact is \$594,856.00 to the approved Capital Projects 2024/2025 fiscal year budget.

**ATTACHMENTS:**

- A. Resolution w/Exhibit
- B. Contract (Proposal)