



## STAFF REPORT

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**MEETING DATE:** March 8, 2023

**PRESENTER:** Theresa Johnson, Community Services Director

**SUBJECT:** Resolution Approving License Agreement with Kerman Community Food Bank for use of Caring Center located at 14660 W. D Street Adjacent to Kerman Senior Center (TJ)

**RECOMMENDATION:** Council by motion to adopt resolution approving license agreement with Kerman Community Food Bank for use of Caring Center located at 14660 W. D. Street adjacent to Kerman Senior Center.

**EXECUTIVE SUMMARY:**

On July 14, 2021 the City Council adopted resolution no. 21-58 approving a memorandum of understanding with Kerman Unified School District for City use of District property located at 720 S. 8<sup>th</sup> Street. In the memorandum the School District continued to allow the City to use the Caring Center as a Food Bank which is currently operated by the Kerman Community Food Bank.

In the absence of an existing agreement specifying use and respective responsibilities, City Staff and City Attorney have worked with the Kerman Community Food Bank to negotiate and prepare a License Agreement for continued use of the Caring Center. The License Agreement is for a period of five (5) years. The License Agreement requires the Kerman Community Food Bank pay the City \$1.00 (one dollar) in consideration per year.

On February 16, 2023 city staff met with the Kerman Community Food Bank and presented the license agreement for the review and comment. The Kerman Community Food Bank accepted all terms as presented and directed staff to proceed with Council approval.

**FISCAL IMPACT:**

The Kerman Community Food Bank will pay the City \$1.00 (one dollar) per year in consideration for the use of the subject Property.

**ATTACHMENTS:**

A. Resolution w/Exhibits

Attachment 'A'

**RESOLUTION NO. 23-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN  
APPROVING LICENSE AGREEMENT BETWEEN THE CITY OF KERMAN AND KERMAN  
COMMUNITY FOOD FOR USE OF CARING CENTER AS FOOD BANK**

WHEREAS, the City has an approved Memorandum of Understanding with Kerman Unified School District for the use of the structure known as the Caring Center which is used by the Kerman Food Bank

WHEREAS, the Caring Center is depicted in Exhibit 'A' attached hereto and incorporated by reference.

WHEREAS, the Parties wish to memorialize the Kerman Food Bank's continued use of the Caring Center as a Food Bank

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

SECTION 1. The above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council approves and authorizes the License Agreement under the terms and conditions set forth in the attached as Exhibit 'B' and all attachments and exhibits thereto.

SECTION 3. The City Council authorizes any minor edits be made that do not materially change the substance of the License Agreement and this authority.

SECTION 4. The City Council authorizes the City Manager to execute the License Agreement.

SECTION 5. This resolution is effective upon its adoption.

The foregoing Resolution was adopted by the City Council of the City of Kerman at a regular meeting held on 8<sup>th</sup> day of March, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

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Maria Pacheco  
Mayor

ATTEST:

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Marci Reyes  
City Clerk