



## STAFF REPORT

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**MEETING DATE:** February 12, 2025

**PRESENTER:** Theresa Johnson, Community Services Director

**SUBJECT:** Resolution Approving Annual Renewal Agreement with Civic Plus for Recreation Management program Civic Rec for \$5,061.31 (TJ)

**RECOMMENDATION:** Council by motion adopt a resolution approving the annual renewal agreement with Civic Plus and authorizing the City Manager to execute the agreement.

**EXECUTIVE SUMMARY:**

In 2014, the Parks, Recreation, and Community Services Department transitioned from the server-based reservation program EventPro to the Cloud-based Rec1. In 2016, Rec1 was acquired by Civic Plus, and in 2020, it was rebranded as Civic Rec and shifted from a monthly billing cycle to an annual licensing subscription fee. In 2020, the annual fee was \$3,802, with a 5% increase beginning in year three of the service agreement.

On January 10, 2025, we received an email from Civic Plus notifying the City of an upcoming change in pricing that would impact the City as part of our forthcoming agreement renewal. To address cost increases brought on by inflation, Civic Plus will be increasing the pricing of Civic Rec, effective with our annual renewal date of March 1, 2025. The increased 2025 renewal fee quote is \$5,061.31, subject to a 5% yearly increase each annual renewal term.

**FISCAL IMPACT:**

The adopted Fiscal Year 24-25 City budget included the anticipated renewal fee of \$4,401.74. The overall fiscal impact is \$660.17 to the general fund due to the 5% increase.

**ATTACHMENTS:**

A. Resolution w/Exhibit