



## CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, February 28, 2024 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

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### 1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order - **6:03 p.m.**
- C. Roll Call

All present except Council Member Herrera and Mayor Pro Tem Nijjer.

- D. Invocation - **Father Jim Pappas**
- E. Pledge of Allegiance - **Performed**

### 2. AGENDA APPROVAL/ADDITIONS/DELETIONS - None.

**Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Mayor Pacheco 3-0-2**

### 3. PRESENTATIONS/CEREMONIAL MATTERS - None.

### 4. REQUEST TO ADDRESS COUNCIL

**Denise Baronian, Executive Director Kerman Chamber of Commerce  
Dr. Les Buhr  
Junior Montoya**

**Mayor Pro Tem Nijjer arrived at 6:09 p.m.**

### 9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS -

**Motion made by Council Member Yep and Seconded by Mayor Pro Tem Nijjer to move Item 9 before Item 5 with a directive to present a proclamation in support of an immediate and permanent cease fire in Gaza at the March 13 Council meeting. Voting Yea: Yep, Nijjer, Coleman, Pacheco 4-0-1**

## 5. CONSENT CALENDAR

### A. **SUBJECT:** Minutes - February 14, 2024

**RECOMMENDATION:** Council approve minutes as presented.

### B. **SUBJECT:** Payroll (JA)

01/21/2024 to 02/03/2024: \$199,224.86; Retro Pay & Other: \$1,276.48; Overtime: \$8,001.12; Standby: \$1,836.20; Comp Time Earned: 139.70

**RECOMMENDATION:** Council approve payroll as presented.

### C. **SUBJECT:** Warrants (JA)

1. Nos. 28732-28788 \$291,157.77 ACH \$86,300.35.

**RECOMMENDATION:** Council approve warrants and electronic bank transfers as presented.  
(Pursuant to Government Code 37208)

### D. **SUBJECT:** Monthly Investment Report

**RECOMMENDATION:** Council accept monthly investment report as presented.

### E. **SUBJECT:** Designation of Applicant's Agent Resolution for Non-State Agencies for State of California, California's Governor's Office of Emergency Services (JA)

**RECOMMENDATION:** Council by motion adopt Designation of Applicant's Agent Resolution Non-State Agencies authorizing City Manager and Finance Director as authorized agents through the State of California, California's Governor's Office of Emergency Services.

### F. **SUBJECT:** Award of a Professional Services Contract to GHD, Inc., for the Preparation of the Safe Routes to School (SRTS) and American with Disabilities Act (ADA) Transition Plan (JG)

**RECOMMENDATION:** Council by motion adopt a resolution:  
Approving professional services contract for SRTS and ADA Transition Plan Project to GHD, Inc. in the amount of \$206,000.00 and;

Authorizing an additional 10% contingency in the amount of \$20,600.00 and;

Authorizing the City Manager to sign the professional services and subsequent change orders, up to the additional contingency amount on behalf of the City.

**Motion made by Council Member Yep and Seconded by Council Member Coleman. Voting Yea: Yep, Coleman, Nijjer, Pacheco 4-0-1**

## 6. PUBLIC HEARINGS - None.

**7. DEPARTMENT REPORTS**

**A. SUBJECT:** Adoption of New Storm Drain Rates (JA)

**RECOMMENDATION:** It is recommended that the City Council receive the tabulation results regarding the storm drain ballots and adopt the following resolutions:

1. Resolution Accepting the Tabulation Results for the City’s Storm Drain Rates In accordance with Proposition 218; and
2. Resolution Approving Storm Drain Rates Commencing April 1, 2024 and ratifying the Proposition 218 process

**Motion made by Council Member Yep and Seconded by Mayor Pro Tem Nijjer. Voting Yea: Yep, Nijjer, Coleman, Pacheco 4-0-1**

**8. CITY MANAGER/STAFF COMMUNICATIONS**

**10. CLOSED SESSION**

**6:47 p.m. Council recess to Closed Session. Council Member Coleman recused from Item 10.B**

- A. A. Pursuant to Government Code Section 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency Designated Representatives: City Manager  
Employee Organization: Kerman Miscellaneous Employees Association
- B. A. Pursuant to Government Code Section 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency Designated Representatives: City Manager  
Employee Organization: Kerman Peace Officers Association

**7:38 p.m. reconvene from closed session with no reportable action.**

**11. ADJOURNMENT - 7:38 p.m.**

**MINUTES CERTIFICATION**

I, Josie Camacho, Interim City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: February 29, 2024

/s/ Josie Camacho, Interim City Clerk