



## CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, June 14, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

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### 1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order - **6:04 p.m.**
- C. Roll Call

**PRESENT:** Council Member Gary Yep, Mayor Pro Tem Bill Nijjer, Council Member Jennifer Coleman

**ABSENT:** Mayor Maria Pacheco, Council Member Ismael Herrera

- D. Invocation - **City Clerk**
- E. Pledge of Allegiance - **Performed**

### 2. AGENDA APPROVAL/ADDITIONS/DELETIONS

**Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

### 3. PRESENTATIONS/CEREMONIAL MATTERS – None

### 4. REQUEST TO ADDRESS COUNCIL – None

### 5. CONSENT CALENDAR

**Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

- A. **SUBJECT:** Minutes - May 24, 2023 Special Joint Meeting and Regular Meeting (MR)

**RECOMMENDATION:** Council approve minutes as presented.

- B. **SUBJECT:** Payroll

04/30/23 - 05/13/23: \$182,124.57; Retro Pay & Other: \$981.69; Overtime: \$7,945.32;  
Standby: \$1,383.41; Comp Time Earned: 66.00

**RECOMMENDATION:** Council approve payroll as presented.

**C. SUBJECT:** 1. Nos. 26801-26893 \$209,727.42 ACH \$53,425.64 (JA)

**RECOMMENDATION:** Council approves warrants and electronic bank transfers as presented.  
(Pursuant to Government Code 37208)

**D. SUBJECT:** Monthly Investment Report

**RECOMMENDATION:** Council accept monthly investment report as presented.

**E. SUBJECT:** Ratifying Donation to S.B.F. Kerman Portuguese Hall (MR)

**RECOMMENDATION:** Council by motion adopt resolution ratifying the donation to S.B.F. Kerman Portuguese Hall for Portuguese Parade for approximately \$1,000.00.

**Res 23-40**

**F. SUBJECT:** Annual Agreement with Madera Police Department for use of Kerman Police Department's Firearms Range Facility (JG)

**RECOMMENDATION:** Council by motion adopt resolution approving agreement with Madera Police Department for use of Kerman Police Department's Firearms Range Facility.

**Res 23-41**

**G. SUBJECT:** Ratification of Memorandum of Agreement with Madera County for Reimbursement of Mutual Aid Expenses for the Fork Fire (JG)

**RECOMMENDATION:** Council by motion adopt resolution ratifying the Memorandum of Agreement with Madera County for reimbursement of Mutual Aid expenses for the Oak Fire.

**Res 23-42**

**H. SUBJECT:** Water, Wastewater and Storm Drain Rate Study Proposal and Selection of Consultant

**RECOMMENDATION:** Staff recommends Council adopt resolution approving consultant contract with Lechowicz and Tseng Municipal Consultants in the amount of \$49,500 for conducting the Water, Wastewater and Storm Drain Rate Study and authorize the City Manager to sign the Consultant Agreement.

**Res 23-43**

## **6. PUBLIC HEARINGS**

**A. SUBJECT:** Public Hearing Ordinances Relating to Expedited Permit Process for Electrical Vehicle Charging Stations, Repeal of Current Ordinance and Consideration of New Ordinance (JRO)

**RECOMMENDATIONS:**

1. City Council conduct a public hearing, waive full reading, and introduce Ordinance Text Amendment 2023-01 repealing Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code; and
2. City Council conduct a public hearing, waive full reading, and introduce Ordinance Text Amendment 2023-02 adding Chapter 15.22 to Title 15 of the Kerman Municipal Code relating to Expedited Permit Process for Electrical Vehicle Charging Stations

**Open/Closed Public Hearings, Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

**7. DEPARTMENT REPORTS**

- A. SUBJECT:** Adoption of Fiscal Year 2023/2024 Budget, Amending Fiscal Year 2022/223 Budget, Establishing Appropriations Limit for Fiscal Year 2023/2024 and Authorizing Number of Employee Positions and Titles (JA)

**RECOMMENDATION:** Council by motion adopt the following resolutions:

1. Approving the City of Kerman Fiscal Year 2023/2024 Operating and Capital Budgets and amending the Fiscal Year 2022/2023 budget; and
2. Establishing the Appropriations Limit for Fiscal year 2023/2024; and
3. Authorizing Number of Employee Positions and Titles

**Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

**Res 23-44, Res 23-45, Res23-46**

- B. SUBJECT:** Amending 2022/2023 Miscellaneous, Public Safety and Management Salary Schedules (JA)

**RECOMMENDATION:** Council by motion adopt resolution approving the 2023/2024 Salary Schedules for Employees in Miscellaneous and Public Safety Bargaining Units and for Management employees effective July 1, 2023.

**Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

**Res 23-47**

**(PUBLIC FINANCE AUTHORITY ACTION)**

**C. SUBJECT:** Adopting the Fiscal Year 2023/2024 Kerman Public Finance Authority Budget (JA)

**RECOMMENDATION:** Finance Authority by motion approve resolution adopting fiscal year 2023/2024 Kerman Public Finance Authority Budget.

**Motion made by Member Yep, Seconded by Member Coleman. Voting Yea: Member Yep, Member Tem Nijjer, Member Coleman**

**Res PFA 23-01**

**8. CITY MANAGER/STAFF COMMUNICATIONS**

**9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

**10. CLOSED SESSION – None**

**11. ADJOURNMENT - 6:29 p.m.**

**MINUTES CERTIFICATION**

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: June 15, 2023



Marci Reyes  
City Clerk