



RECREATION COMMISSION REGULAR MINUTES

Tuesday, March 18, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

A. Call to Order

Meeting called to order at 6:01pm

B. Roll Call

PRESENT

Lora Nehring

Daniel Perez

Katie Wettlaufer

Ismael Herrera

Jennifer Coleman

ABSENT

Mike Teixeira

C. Pledge of Allegiance

2. AGENDA APPROVAL / ADDITIONS / DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

Motion made by Wettlaufer, Seconded by Coleman.

Voting Yea: Nehring

3. REQUEST TO ADDRESS COMMISSION

This portion of the meeting is reserved for members of the public to address the Commission on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Commission on items on the Agenda should notify the Chairperson when that Agenda item is called, and the Chairperson will recognize your discussion at that time. It should be noted that the Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

4. REVIEW AND APPROVE MINUTES OF LAST REGULAR MEETING

Motion made by Nehring, Seconded by Perez.
Voting Abstaining: Wettlaufer, Herrera, Coleman

A. Minutes - February 18, 2025 (AV)

5. PRESENTATIONS

A. Swearing in and administering the Oath of Office to the newly appointed Parks, Recreation and Community Service Commissioner Jennifer Coleman-Antuna (TJ, AV)

6. DEPARTMENT UPDATES AND CONTINUING BUSINESS

A. SUBJECT: Recreation Division Updates (TJ)

KW: Will the chess lessons return? TJ states as of right now we are doing open chess. Looking to resume closer to summer. Also looking to incorporate the teen/adult age group, as the first round was youth and seniors. The program was very well received. The first tournament was very successful

KW: What is the 5K registration? TJ stated early registration is \$10 for kids and \$15 for adults and the fees will increase in April. IH asked what the participants get for the race. TJ shared this year, each person will get finisher medals and winner from each category will get a different prize. The medal is custom with the Almond Festival Logo.

LN: Which games at prom are needing assistance? AV said the games that need dealers are blackjack, roulette and craps.

IH: Is tennis registration still open? TJ states due to low turn out, registration will be open until tomorrow (3/19).

DP: What activities take place at the Easter Event? TJ said the event is combine with Earth Day. We invite vendors. Mid-Valley and the local Girl Scouts Troop. GS will be doing an activity, making bird feeders. FFA will be brining some animals for a petting zoo. Senior Center will be having Loteria. and of course, the big easter egg hunt. The easter bunny will also be present.

IH: Is there a website for the Almond Festival? Yes, there is a dedicated page on the City of Kerman website.

B. SUBJECT: Park and Facility Updates (TJ)

LN: NW Park, was that potential dog park? TJ said there is nothing on the site plan slated for a dog park. Current update: Working with PG&E. We received notice that the PG&E inspection was scheduled for Mid-August. Our engineers are working with a PG&E rep to try to move this up, as we having been waiting for this last component to get the park up and running. Once electricity is connected, we can begin seeding for grass.

DP: Is the generator at Coleman Field permanent? TJ states it is temporary. It will be removed once the AT&T cell tower project is complete. PG&E has scheduled work on this project on Friday (3/21) from 1am - 6pm. This is phase one of connection.

IH: What are the volunteer hours for the Animal Shelter? TJ will pass along that question to Animal Control.

7. NEW BUSINESS

- A. SUBJECT:** Commission to accept nominations for Chairperson and Vice Chairperson and make appointment by motion. (TJ)

RECOMMENDATION: Commission to accept nominations for Chairperson and Vice Chairperson and make appointments by motion.

Tabled from 2/18/25 Meeting

Currently, LN is Chairperson and MT is Vice-Chairperson

IH: As the council rep, am I allowed to nominate someone or vote? TJ stated that as the council rep, you are not allow to vote or nominate. He servers as a liaison between City Council and Rec Commission.

KW nominates LN. LN accepts nomination.

Motion made by Wettlaufer, Seconded by Coleman.

Voting Yea: Nehring, Perez

DP nominates himself

Motion made by Perez, Seconded by Nehring.

Voting Yea: Wettlaufer, Coleman

- B. SUBJECT:** Provide Update on Consideration of Monthly Stipend for Members of the City Recreation Commission (TJ)

Survey of other cities was taken regarding stipend for recreation commission members. Cities varied from \$0 - \$50 for Rec Commission Members.

Resolution was submitted to City Council. City Council rejected the motion to provide Monthly Stipend.

IH mentioned he was an advocate for the stipend. CM JJ mentioned that there were a few council members not present for vote and if this were to be reintroduced at a later time, the outcome may be different.

8. COMMISSIONER'S REQUESTS AND COMMENTS:

DP: Coleman Field, will there be any room for add-ons: Batting cage, extra pitching bullpen etc. TJ is open to further discussion. Area needs to be accessible for all park usage when baseball in not in season. DP asked if could submit a drawing/plan layout/picture of potential improvements. TJ stated yes that would be ok.

TJ mentioned City Offices will be closed on March 31 in observation of Cesar Chavez Day.

9. ADJOURNMENT

Meeting adjourned at 6:31pm

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Recreation Commission within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department Office located at 720 S. 8th Street, Kerman, CA 93630 and on the City website at www.cityofkerman.net

ADA Compliance and Reasonable Accommodation: The City has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the Administrative Assistant at avillarreal@cityofkerman.org or calling (559) 550-0962. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Commission meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Commission, please contact the Administrative Assistant at (559) 550-0962 or email at avillarreal@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

MINUTES CERTIFICATION

I, Arlene Villarreal, Administrative Assistant for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the Parks & Recreation Commission meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: March 18, 2025 /s/ Arlene Villarreal, Administrative Assistant