



## STAFF REPORT

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**MEETING DATE:** May 14, 2025

**PRESENTER:** Theresa Johnson, Community Services Director

**SUBJECT:** Approve annual renewal of Workforce Connection Agreement for the City of Kerman to continue as a Worksite Placement for the Young Adult Services Work Experience Program (TJ)

**RECOMMENDATION:** Council by motion adopt a resolution approving the renewal of the Workforce Connection Young Adult Services Agreement with Fresno Regional Workforce Development Board and authorizing City Manager to execute the contract.

### EXECUTIVE SUMMARY:

On June 14, 2024, the City Council approved the Workforce Connection agreement for the City of Kerman to become a Worksite Placement for the Young Adult Services Work Experience Program to become a job placement worksite. Since the execution of the agreement, Workforce Connection has successfully placed four young adults at the Kerman Senior Center.

While at the Senior Center, participants have received training and work experience in an office environment. Some duties have included facilitating senior activities like bingo, assisting with program registrations, answering phones, data entry, room set-ups, and participating in serve safe training to help with the daily lunch program.

The Workforce Connection will continue to screen all placements and review them with City staff for acceptance. In addition, the Workforce Connection would continue to reimburse the City for uniform expenses, and there is no financial obligation to the City. An evaluation of the placement would take place at the midpoint and upon completion.

This renewal will extend the terms of the existing Workforce Connection Agreement for one year and commence on June 1, 2025. City staff have reviewed the current agreement, agree with the renewal, and would like to proceed with Council approval.

### FISCAL IMPACT:

No Impact

### ATTACHMENTS:

- A. Workforce Connection Agreement
- B. Resolution