



## STAFF REPORT

**MEETING DATE:** August 9, 2023

**PRESENTER:** Josefina Alvarez, Finance Director

**SUBJECT:** Submittal of Local Transportation Purposes Funds (JA)

**RECOMMENDATION:** Council by motion adopt resolution approving Submittal of Local Transportation Purposes Certification and Claim for Fiscal Year 2023-2024.

### EXECUTIVE SUMMARY:

Each year the Fresno County Transportation Authority (FCTA) provides the City of Kerman with information regarding Local Transportation Purposes Funds (Measure "C") funding allocations that will be made available to the City throughout the new fiscal year. The City is required to approve and claim these allocation amounts by way of resolution before such funds can be disbursed to the City.

### DISCUSSION:

The voters of Fresno County in 2006 approved an extension of the one-half cent sales tax increase known as Measure "C" to fund regional and local transportation projects. The Fresno County Transportation Authority (FCTA) is the administering agency for these funds. The FCTA, on an annual basis, determines the allocation of Measure "C" funds to all cities and the County of Fresno based on population and road miles.

For Fiscal Year 2023-2024, the FCTA is projecting \$38,622,063 in Measure "C" funds. The FCTA allocates these funds in the following categories:

- Street Maintenance \$17,078,542
- ADA Compliance \$ 597,750
- Flexible Funding \$17,062,529
- Ped/Trails Urban \$ 2,399,926
- Ped/Trails Rural \$ 594,257
- Bicycle Facilities \$ 889,059

The allocations for the City of Kerman are:

- Street Maintenance \$ 286,093
- ADA Compliance \$ 10,013
- Flexible Funding \$ 350,043

These allocations are based on Kerman's 2023 population of 16,955 and 50.9 road miles. These revenues are a critical funding source to help the City maintain streets, sidewalks and infrastructure.

The City Council must adopt a resolution claiming Fiscal Year 2023-2024 Measure "C" funds, agree to spend the funds for local transportation related purposes, separately account for the funds and report prior fiscal years funding claims by November 15, 2023.

**FISCAL IMPACT:**

The City of Kerman will receive a total of \$646,149 in Measure "C" funds in Fiscal Year 2023-2024, according to the Fresno County Transportation Authority.

**ATTACHMENTS:**

A. Resolution w/Exhibit

Attachment 'A'

**RESOLUTION NO. 23-\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING  
SUBMITTAL OF LOCAL TRANSPORTATION PURPOSES CERTIFICATION AND  
CLAIM FOR FISCAL YEAR 2023-2024**

WHEREAS, the City of Kerman is an eligible claimant of funds for Local Transportation Purposes pursuant to California Public Utilities Code Section 142257; and

WHEREAS, the Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2023-2024 setting the City of Kerman's percentage at 1.68% which shall be the proportionate share of local Transportation Purposes monies to which the City shall be entitled within the Fiscal Year.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The City of Kerman hereby submits its Local Transportation Purposes Certification and Claim for Fiscal Year 2023-2024. (Exhibit 'A')
3. The City of Kerman hereby requests the release of funds to the City on a monthly payment basis, consistent with the adopted apportionment and proportionate to the receipts.
4. The City Council of the City of Kerman certifies:
  - a. Local Transportation Purposes Funds will not be used to substitute for property tax funds which the City of Kerman had previously used for Local Transportation Purposes; and
  - b. City of Kerman has and will segregate property tax revenues from the City's other general funds revenues used to support Local Transportation so that verification of non-substitution can be proved through audit; and
  - c. City of Kerman shall separately account for Local Transportation Purposes Funds received, pursuant to California Public Utilities Code Section 142257. The City shall maintain records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. The City shall make such records available to the Authority for inspection or audit at any time; and
  - d. City shall complete the prior fiscal years reporting requirements and claims forms no later than November 15, 2023. Reports not filed with the Authority by

November 15, 2023 will result in a stoppage of allocations until a completed report is filed for each program and sub-program.

5. The City of Kerman understands that should a financial or compliance audit reveal that the City of Kerman violated any of the requirements set forth in paragraph 3 (a), (b), (c) or (d), the Fresno County Transportation Authority may seek to take immediate steps to resolve the violation in accordance with its adopted procedures.
6. The City hereby requests the Authority to allocate all funds that become available from the Local Transportation Purpose Funds to the City for Fiscal Year 2023-2024, as identified in the attached claim forms and indicated below, in accordance with the adopted "Procedures for Administration of Funds for Local Transportation Purposes":

• Street Maintenance	\$286,093
• ADA Compliance	\$ 10,013
• Flexible Funding	\$350,043

7. This resolution is effective upon adoption.

The foregoing resolution was approved and adopted by the City Council of the City of Kerman at a regular meeting held on the 9th day of August 2023, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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Maria Pacheco  
Mayor

ATTEST:

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Marci Reyes  
City Clerk

Exhibit 'A'

**MEASURE C EXTENSION  
LOCAL TRANSPORTATION PASS THROUGH REVENUES  
CERTIFICATION AND CLAIM FOR FY2023-24**

TO: Fresno County Transportation Authority

FROM: City of Kerman  
Local Agency Name

Address: 850 S. Madera, Kerman, CA 93630-1799

Contact: Josefina Alvarez, Finance Director

Telephone: (559) 846-4682

FAX: \_\_\_\_\_

Email Address: j Alvarez@cityofkerman.org

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- Fresno Area Express
- Clovis Transit
- FCRTA
- PTIS/Transit Consolidation
- ADA/Seniors/Paratransit
- Farmworker Van Pools
- Car/Van Pools
- New Technology Reserve

*Local Transportation Program*

- Street Maintenance
- ADA Compliance
- Flexible Funding
- Pedestrian/Trails Urban
- Pedestrian/Trails Rural
- Bicycle Facilities
- Regional Transportation Program*
- Fresno Airports

*Alternative Transportation Program*

- Rail Consolidation Subprogram
- Environmental Enhancement Program*
- School Bus Replacement
- Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- Fresno COG

2. The City of Kerman (Local Agency Name) claimant") is an eligible claimant of funds for local transportation purposes pursuant to California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2023-24 setting **1.68%** of **\$17,078,542** (or **\$286,093**) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature:	
Title:	
Date:	

\_\_\_\_\_  
Finance Director

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board on: \_\_\_\_\_

**MEASURE C EXTENSION  
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FROM: City of Kerman  
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FAX: \_\_\_\_\_

Email Address: jalvarez@cityofkerman.org

**1. Applicable Funding Program: (Check One)**

- |   |  |   |
|---|--|---|
| <i>Regional Public Transit Program</i>              | <i>Local Transportation Program</i>                | <i>Alternative Transportation Program</i>                           |
| <input type="checkbox"/> Fresno Area Express        | <input type="checkbox"/> Street Maintenance        | <input type="checkbox"/> Rail Consolidation Subprogram              |
| <input type="checkbox"/> Clovis Transit             | <input checked="" type="checkbox"/> ADA Compliance | <i>Environmental Enhancement Program</i>                            |
| <input type="checkbox"/> FCRTA                      | <input type="checkbox"/> Flexible Funding          | <input type="checkbox"/> School Bus Replacement                     |
| <input type="checkbox"/> PTIS/Transit Consolidation | <input type="checkbox"/> Pedestrian/Trails Urban   | <input type="checkbox"/> Transit Oriented Infrastructure for Infill |
| <input type="checkbox"/> ADA/Seniors/Paratransit    | <input type="checkbox"/> Pedestrian/Trails Rural   | <i>Administrative/Planning Program</i>                              |
| <input type="checkbox"/> Farmworker Van Pools       | <input type="checkbox"/> Bicycle Facilities        | <input type="checkbox"/> Fresno COG                                 |
| <input type="checkbox"/> Car/Van Pools              | <i>Regional Transportation Program</i>             |   |
| <input type="checkbox"/> New Technology Reserve     | <input type="checkbox"/> Fresno Airports           |   |

2. The City of Kerman (Local Agency Name) is an eligible claimant of funds for local transportation purposes pursuant to California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2023-24 setting **1.68%** of \$597,750 (or **\$10,013**) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

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- (b) Compliance with Steps A and B of the Strategic Implementation Plan – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

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Authorized Signature:	
Title:	
Date:	

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Finance Director

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*Alternative Transportation Program*

- Rail Consolidation Subprogram
- Environmental Enhancement Program*
- School Bus Replacement
- Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- Fresno COG

2. The City of Kerman (claimant) is an eligible claimant of funds for local transportation purposes pursuant to California Public Utilities Code Section 142257.  
Local Agency Name

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2023-24 setting 2.05% of \$17,062,529 (or \$350,043) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

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