



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, January 24, 2024 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order - **6:00 p.m.**
- C. Roll Call - **All present except Mayor Pacheco and Mayor Pro Tem Nijjer.**
- D. Invocation - **A moment of silence was observed.**
- E. Pledge of Allegiance - **Performed.**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Council Member Coleman, Council Member Herrera

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Breaking the Chains Fresno - **Statement read on behalf of Mayor Pacheco and Proclamation presented.**

4. REQUEST TO ADDRESS COUNCIL - Don Carlson

5. CONSENT CALENDAR

- A. **SUBJECT:** Minutes - January 10, 2024

RECOMMENDATION: Council approve minutes as presented.

- B. SUBJECT:** Payroll (JA)
12/10/23 - 12/23/23: \$201,790.31; Retro Pay & Other: \$1,630.87; Overtime: \$7,815.82;
Standby: \$1,522.00; Comp Time Earned: 83.97
12/24/23 - 01/06/23: \$193,350.40; Retro Pay & Other: \$1,071.50; Overtime: \$5,840.23;
Standby: \$2,760.77; Comp Time Earned: 59.25

RECOMMENDATION: Council approve payroll as presented.

- C. SUBJECT:** Warrants (JA)
1. Nos. 28202-28498 \$1,204,959.83 ACH \$262,922.28.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

- D. SUBJECT:** Monthly Investment Reports - November and December 2023

RECOMMENDATION: Council accept monthly investment report as presented.

- E. SUBJECT:** Consider Amendments to Fiscal Year 2023/2024 Position Allocation List and Salary Schedule to add position of Administrative Assistant and deleting position of Assistant to City Clerk from Salary Schedule.

RECOMMENDATION: Council by motion adopt resolution approving amendment to Fiscal Year 2023/2024 Position Allocation List to add position of Administrative Assistant and amending Salary Schedule to Add Administrative Assistant and delete part-time Assistant to City Clerk. - **Res 24-05**

- F. SUBJECT:** Resolution Authorizing the City Manager to Complete and Sign Applications and Administer the Zero-Emission Landscaping Equipment (ZELE) Voucher Program through San Joaquin Valley Air Pollution Control District

RECOMMENDATION: Council by motion adopt resolution authorizing City Manager to complete and sign applications and administer the zero-emission landscaping equipment (ZELE) voucher program through San Joaquin Valley Air Pollution Control District. - **Res 24-06**

- G. SUBJECT:** Curb Markings for No Parking or Limited Parking Zones

RECOMMENDATION: Council by motion adopt resolution approving No Parking Zones and authorizing Curb Markings along Commerce Way, Church Avenue, Industrial Way and Vineland Avenue to address imminent public safety and convenience concerns as identified by the Chief of Police in several locations within the City limits. - **Res 24-07**

Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Council Member Coleman, Council Member Herrera

6. PUBLIC HEARINGS - None.

7. DEPARTMENT REPORTS

A. SUBJECT: Approval of Contract Change Order No. 1 for the Lions Park Recharge Project

RECOMMENDATION: Council by motion adopt the resolution:

1. Approving contract change order no. 1 for the Lions Park Recharge Project to DG Construction Inc. in the amount of \$128,521.62 and;
2. Authorizing an additional construction contingency in the amount of \$22,200.00 (10% of original construction contract) and;
3. Authorizing the City Manager to sign the change order and subsequent change orders, up to the additional contingency amount on behalf of the City. - **Res 24-08**

Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Council Member Coleman, Council Member Herrera

B. SUBJECT: Resolution Approving License Agreement with Fresno Economic Opportunities Commission, Valley Apprenticeship Connections Program for use of Scout Hut located at 15061 W. "G" Street in Kerckhoff Park

RECOMMENDATION: Council by motion adopt resolution approving license agreement with Fresno Economic Opportunities Commission, Valley Apprenticeship Program for use of Scout Hut located at 15061 W. "G" Street in Kerckhoff Park. - **Res 24-09**

Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Council Member Yep, Council Member Coleman, Council Member Herrera

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

10. CLOSED SESSION - None.

11. ADJOURNMENT - 6:36 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, Interim City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: January 25, 2024 /s/ Josie Camacho, Interim City Clerk