

**RESOLUTION NO. 25-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING NEW  
POSITION OF LEAD SUPERVISOR IN THE PARKS, RECREATION, AND  
COMMUNITY SERVICES DEPARTMENT AND RELATED JOB DESCRIPTION AND  
DELETING POSITION OF BUILDING AND FACILITIES SUPERVISOR POSITION**

WHEREAS, the City recently conducted a reorganization of maintenance positions in the Parks, Recreation, and Community Services Department; and

WHEREAS, staff is recommending the creation of a new position in the Parks, Recreation, and Community Services Department to be similar to the position of Public Works Lead Supervisor; and

WHEREAS, a job description for Community Services Lead Supervisor has been developed which is modeled after the job description for Public Works Lead Supervisor; and

WHEREAS, a clear and current job description and job title are required for optimal employee performance and for appropriate managerial oversight; and

WHEREAS, the proposed position and job description do not affect any incumbents negatively; and

WHEREAS, the job description and position title have been reviewed and approved of by the KMEA; and

WHEREAS, the creation of the Community Services Lead Supervisor position eliminates the need for the Building and Facilities Supervisor which is a currently vacant position; and

WHEREAS, the proposed changes do not result in any salary change or fiscal impact to the city.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kerman resolves as follows:

Section 1. The above recitals are true and correct and incorporated herein by reference.

Section 2. The City Council approves the Community Services Lead Supervisor position and the related Job Description as set forth in **Exhibit 'A'** and incorporated herein by reference.

Section 3. The new position title shall be incorporated into the City-approved Position List and Salary Schedules.

Section 4. The position of Building and Facilities Supervisor is deleted.

Section 5. This resolution is effective upon its adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 23<sup>rd</sup> day of July 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

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Maria Pacheco  
Mayor

ATTEST:

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Josie Camacho  
City Clerk