



PLANNING COMMISSION REGULAR MEETING AGENDA

Monday, November 13, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

A. Call to Order – 6:02 PM

B. Roll Call

Present: S. Bishop, R. Bandy, R. Felker, V. Villar, K. Nehring

Absent: C. Molloy, M. Nunez

C. Pledge of Allegiance - Performed

D. Introduction of Staff

Staff present: Ruth Padilla, Recording Secretary; Jesus Orozco, Community Development Director;
John Jansons, City Manager; Jesus Gonzales, City Engineer

2. AGENDA APPROVAL / ADDITIONS / DELETIONS

To accommodate members of the public or convenience, items on the agenda may not be presented or acted upon in the order listed.

Staff has requested that item 9 be presented immediately after item 3.

Commissioner Nehring motioned to approve and seconded by Commissioner Bandy.

Yes: Robert Felker, S. Bishop, V. Villar, K. Nehring, R. Bandy (5, 0)

Noes: None

3. PRESENTATIONS / CEREMONIAL MATTERS

A. Introduction of New City Engineer

Jesus Gonzales of Yamabe & Horn introduced himself to the Commissioners. The Commission asked questions of him and welcomed him to the City.

9. COMMUNICATIONS

Message from City Manager informing Commissioners Marci Reyes City Clerk, will be leaving her position to start her new role at North Central Fire Prevention District.

A. Boards and Commissions Ordinance Update

Community Development Director J. Orozco announced that the City Council had adopted a boards and commission ordinance for all City boards and commissions. Mr. Orozco also explained that this ordinance would transition the Commission from a 7 members to 5 members. Mr. Orozco also stated the ordinance include new requirements to serve on a board, including being 18 years of age and living with the Sphere of Influence or City Limits.

Commissioner Felker asked what where the Sphere of Influence boundaries. Mr. Orozco stated he would follow up with a map exhibit. Commissioner Felker asked was there a reasoning why this change had happened. Mr. Orozco explained the new ruling was due to not having a regular quorum on some boards such as Parks and Recreation Dept. Chairperson Bishop wanted a clear understanding that the Mayor would appoint and the Council would approve. Mr. Orozco stated yes this is how it would go. Commissioner Nehring asked if Mr. Orozco can give him the Government Code that was used for this decision. Mr. Orozco stated that he could not give him the code immediately but he could provide a memorandum from the City Attorney's office with the applicable government code section. Commissioner Nehring explained that he was looking up Government Code 6500 and nowhere does it mention the word "mayor" in the code. Mr. Orozco again stated he will relay this to the City Attorney and get back to him with the code.

B. Planning Commission 2024 Appointments (December 1, 2023)

Mr. Orozco explained to the Commissioners there will be three commissioners scheduled to leave, and one vacant seat will need to be filled with the updated Commissions Ordinance.

Mr. Orozco stated Commissioner's Villar, Bishop, and Nunez terms would end December 31 of this year.

C. Project Grand Openings and Ground Breaking

Mr. Orozco updated the Commissioners on the Grand Opening of Denny's. He stated that Dutch Bro's also had their Ground Breaking Ceremony last week and that JS West has received a provisional certificate of occupancy.

City Manager Janson informed Commissioners that Senator Anna M. Caballero was here on Wednesday the 8th and has presented the City of Kerman of \$1 million dollars to complete the Heart Ranch park. City Manager Janson also informed the Commissioners there was a press conference on Thursday November 9th with the California Department of Food and Agriculture who presented the city of a portion of the \$38 million state grant. This would help the construction of an expansion to the Community Center for a resiliency / multi-generational use. Commissioner Felker asked the City Manager what was the estimated cost to build Heart Ranch Park? City Manager Janson stated possible between \$12 and \$13 million.

4. REQUEST TO ADDRESS COMMISSION

This portion of the meeting is reserved for members of the public to address the Commission on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Commission on items on the Agenda should notify the Chairperson when that Agenda item is called, and the Chairperson will recognize your discussion at that time. It should be noted that the Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. CONSENT AGENDA

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Commission Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes September 11, 2023

RECOMMENDATION: Planning Commission approve minutes as presented.

Commissioner Nehring motioned to approve and seconded by Commissioner Bandy.

Yes: Robert Felker, S. Bishop, V. Villar, K. Nehring, R. Bandy (5, 0)

Noes: None

6. PUBLIC HEARINGS

NONE

7. PETITIONS / RESOLUTIONS

NONE

8. ADMINISTRATIVE REPORTS

A. SUBJECT: Draft Zoning Code for Public Review

RECOMMENDATION: Commission accept information as presented and provide Staff with comments. (JRO)

Mr. Orozco presented the item and announced that the draft zoning code was now published for public review and comments. Mr. Orozco stated that if any of the commissioners wanted a paper copy, that they could request one from Planning Staff. Commissioner Bandy and Felker requested a copy on a USB Drive. No action was taken on this matter.

10. ADJOURNMENT

Commissioner Nehring motioned to adjourn and seconded by Commissioner Felker. Meeting was adjourned at 6:53 PM.

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Commission within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the Community Development Department located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the Planning Commission Secretary at (559) 842-2301. Notification of 48 hours prior to the meeting will enable the Planning Commission Secretary to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

Para asistencia en Español sobre este aviso, por favor llame al 559-846-9386.

AGENDA POSTING CERTIFICATION

I, Jesus R. Orozco, Community Development Director for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers, at 850 S. Madera Avenue, Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: November 9, 2023 /s/ Jesus R. Orozco, Community Development Director

Attest:

Ruthie Padilla, Recording Secretary

Date