



## **CITY COUNCIL REGULAR MEETING MINUTES**

Wednesday, August 9, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

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### **1. OPENING CEREMONIES**

- A. Welcome – Mayor
- B. Call to Order - **6:00 p.m.**
- C. Roll Call

**PRESENT: Mayor Maria Pacheco, Council Member Gary Yep, Council Member Ismael Herrera**

**ABSENT: Mayor Pro Tem Bill Nijjer, Council Member Jennifer Coleman**

- D. Invocation - **Council Member Herrera**
- E. Pledge of Allegiance – **Presented**

### **2. AGENDA APPROVAL/ADDITIONS/DELETIONS**

**Motion made by Council Member Yep, Seconded by Council Member Herrera. Voting Yea: Mayor Pacheco, Council Member Yep, Council Member Herrera**

### **3. PRESENTATIONS/CEREMONIAL MATTERS**

- A. Workforce - Martha Espinosa, Marketing and Grants Manager (MR)
- B. Fresno County Rural Mobile Health Program - Sim Dhillon (JAJ)

### **4. REQUEST TO ADDRESS COUNCIL – None**

### **5. CONSENT CALENDAR**

- A. **SUBJECT:** Minutes - July 26, 2023 (MR)

**RECOMMENDATION:** Council Approve minutes as presented.

**B. SUBJECT:** Payroll (JA)

06/25/23 - 07/08/23: \$202,052.10; Retro Pay & Other: \$1,497.95; Overtime: \$8,269.82; Holiday Pay: \$1,744.02; Standby: \$1,541.68; Comp Time Earned: 25.60

**RECOMMENDATION:** Council approve payroll as presented.

**C. SUBJECT:** Warrants (JA)

1. Nos. 27251-27365 \$1,318,587.57 ACH \$56,464.87

**RECOMMENDATION:** Council approves warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

**D. SUBJECT:** Monthly Investment Report

**RECOMMENDATION:** Council accept monthly investment report as presented.

**E. SUBJECT:** Submittal of Local Transportation Purposes Funds (JA)

**RECOMMENDATION:** Council by motion adopt resolution approving Submittal of Local Transportation Purposes Certification and Claim for Fiscal Year 2023-2024. **Res 23-62**

**F. SUBJECT:** Second Amendment to Consultant Services Agreement with Precision Civil Engineering Inc. for Entitlement, Land Use, and Planning Services (JRO)

**RECOMMENDATIONS:** Council by motion adopt a resolution approving Amendment No. 2 to Agreement for Entitlement, Land Use, and Planning Services with Precision Civil Engineering Inc.

**Res 23-63**

**G. SUBJECT:** Second Amendment to Consultant Services Agreement with CSG Consultants, Inc. for Building and Safety Services (JRO)

**RECOMMENDATION:** Council by motion adopt a resolution approving Amendment No. 2 to the Agreement for Building and Safety Services with CSG Consultants, Inc. **Res 23-64**

**H. SUBJECT:** Approving Sale of Surplus Property (JA)

**RECOMMENDATION:** Council by motion adopt resolution approving the sale of surplus property. **Res 23-65**

**I. SUBJECT:** Cloud Migration Software Agreement with Springbrook Holding Company, LLC (JA)

**RECOMMENDATION:** Council by motion adopt resolution approving a Cloud migration software agreement with Springbrook Holding Company, LLC in the amount of \$15,750 for implementation and an annual cost starting at \$22,900.84 with an annual increase of no more than 7% and authorize City Manager to sign the agreement. **Res 23-66**

**6. PUBLIC HEARINGS - None.**

- A. SUBJECT:** Public Hearing Ordinances Relating to Expedited Permit Process for Small Residential Rooftop Solar Systems and Repeal and Amendment of Current Ordinances and Consideration of New Ordinance (JRO)

**RECOMMENDATIONS:** Staff recommends Council conduct a public hearing and:

1. Waive full reading and introduce Ordinance Text Amendment 2023-03 repealing Chapter 17.94 related to Expedited Permit Process for Small Residential Rooftop Solar Systems from Title 17 of the Kerman Municipal Code; and
2. Waive full reading, and introduce Ordinance Text Amendment 2023-04 amending Section 15.04.090 of Chapter 15.04, repeal the current Chapter 15.24, and add a new Chapter 15.24 to Title 15 of the Kerman Municipal Code relating to Expedited Permit Process for Small Residential Rooftop Solar Systems

**Open/Closed PH Motion made by Council Member Herrera, Seconded by Council Member Yep. Voting Yea: Mayor Pacheco, Council Member Yep, Council Member Herrera**

**7. DEPARTMENT REPORTS**

- A. SUBJECT:** Update on Utility Account Delinquencies and Possible Direction to Staff (JA)

**RECOMMENDATION:** Council receive report on utility account delinquencies and provide direction to staff if any.

**Informational only**

- B. SUBJECT:** Award of Contract for Kerman Northwest Park to American Paving Co. (JJ)

**RECOMMENDATION:** Council by motion adopt resolution awarding contract for Kerman Northwest Park to American Paving Co. in the amount of \$694,477.00 and authorize the City Manager to sign the contract.

**Motion made by Council Member Yep, Seconded by Council Member Herrera. Voting Yea: Mayor Pacheco, Council Member Yep, Council Member Herrera  
Res 23-67**

**8. CITY MANAGER/STAFF COMMUNICATIONS**

**9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

**7:17 p.m. Council recess to Closed Session.**

**10. CLOSED SESSION**

- A. Government Code Section 54956.9(b)  
CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation  
Significant Exposure to Litigation: McCormick/California Public Employees' Retirement system  
et al. 1 case

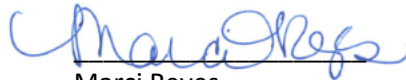
**7:25 p.m. reconvene from closed session and report action:  
Three members present Council Members Nijjer and Coleman absent.  
Council voted 3-0 to reject claim.**

**11. ADJOURNMENT**

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: August 10, 2023



Marci Reyes  
City Clerk