



JOB DESCRIPTION

JD Revision Date: ~~January 12, 2016~~ September 10, 2024

<p>Title</p>	<p>Parks Maintenance Technician <u>CS Maintenance Worker II – Parks and Facilities</u></p>
<p>Department</p>	<p><u>Parks, Recreation & Community Services</u></p>
<p>Reports To</p>	<p>Community Services Director <u>Building & Facilities Supervisor</u></p>
<p>Bargaining Unit</p>	<p>Kerman Miscellaneous Employees Association (KMEA)</p>
<p>Definition</p>	<p>Under general supervision, to perform <u>a variety of unskilled and semi-skilled and skilled work in the maintenance tasks; and to maintenance of parks, buildings, and facilities; operates a variety of hand tools and equipment; performs related work as required. do related work as required</u></p>
<p>Distinguishing Characteristics</p>	<p>Maintenance Worker II is the advanced working-level class in the Maintenance Worker series. Perform <u>Performs a variety of unskilled and semi-skilled, and skilled duties/tasks in the maintenance and repair of parks and related facilities and equipment. activities.</u> Work is usually closely supervised and fits a pattern, which has been established and explained before work is started. Must demonstrate commitment, dependability and respect for other employees with regular attendance, punctuality and adherence to agreed-upon schedule of availability.</p>
<p>Examples of Duties</p>	<ul style="list-style-type: none"> • Maintain playground equipment and structures in parks. • Clean <u>and restock restrooms</u> bathrooms of the parks in the City <u>in City parks and facilities.</u> • Pick up rubbish and paper and perform general grounds cleaning at the parks. • Operate <u>janitorial-cleaning</u> equipment. • Set up tables, chairs, <u>and</u> required equipment at City facilities. • Drive vehicles as required to transport materials, tools, and equipment. • Work alone or as a member of a crew. • Perform general park maintenance. • <u>Provide facility-Clean and maintain City buildings and facilities.</u> cleaning at the Senior Center and the Community/Teen. • <u>Assists in moving and installing park and recreation facilities.</u> • <u>Assists in constructing, maintaining, and repairing park equipment and facilities.</u> • <u>Cleaning and maintaining essential tools used on the job,</u> • Performs other related duties as required
<p>Qualifications</p>	
<p>Knowledge Of</p>	<ul style="list-style-type: none"> • <u>Use and purposes of Basic methods,</u> tools, materials, <u>and</u> equipment used in maintenance work. • <u>Safe work practices.</u> <u>Occupational hazards and standard safety precautions in the performance of work.</u> • Basic repair <u>and service methods of said equipment</u>
<p>Ability To</p>	<ul style="list-style-type: none"> • <u>Communicate both verbally and in writing</u> • <u>Understand and carry out verbal and written instructions</u> • Perform semi-skilled and skilled park maintenance work. • Work independently in the absence of supervision <u>and take initiative in daily work activities.</u> • Operate a variety of <u>light</u>-mechanical equipment. • <u>Perform manual labor.</u> • <u>Maintain effective relationships with the public, coworkers and supervisors</u> • <u>Work overtime as required</u>

Education	<u>Equivalent to the completion of the twelfth grade. High School graduation or satisfactory equivalent.</u>
Experience	<u>Three years of full-time experience performing maintenance in parks, buildings, or related fields. Six months of experience in heavy manual work is desired.</u>
Special Qualifications	
Driver's License	Possession of a valid California Class C Driver License is required.
Certifications	<u>None</u>
Physical Demands	<ul style="list-style-type: none"> • <u>Working conditions in outside areas are subject to variations in temperature, and may include wind, rain and other elements.</u> • <u>Requires ability to work safely outdoors in all weather.</u> • <u>Stand, climb and walk for extended periods.</u> • <u>Work in confined spaces.</u> • <u>Work on slippery and uneven surfaces.</u> • <u>Manual dexterity sufficient to grasp, hold object/tools with full range of motion in wrists and arms.</u> • <u>Hearing sufficient to understand conversations, both in person and on the telephone.</u> • <u>Reasonable accommodations will be made for some physical demands for otherwise qualified individuals who require and request such accommodations.</u> • <u>Performing heavy physical labor including lifting of objects above 50 pounds with assistance.</u> • <u>Ability to drive a motor vehicle.</u>
Probationary Period	<u>Six-Twelve (126) months</u>