



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, April 26, 2022 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:30p.
2. Roll call of membership
 - a. Members present: Shana Beach, Mary Jo Kilgas, Joe Lucas, Kevin Hietpas, Jim Van De Hey, Carol Van Boxtel, Jane Vondracek
 - b. Members excused: Anna Neumeier, Olivia Fischer
 - c. Also present: Ashley Thiem-Menning
3. Approval of minutes from previous meeting
 - a. Tuesday, March 22, 2022 Meeting Minutes
 - i. C. Van Boxtel made a motion to approve the March 22, 2022 meeting minutes. Seconded by J. Vondracek. Motion carries; all in favor.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register March 2022
 - i. J. Van De Hey made a motion to approve the March 2022 bill register. Seconded by K. Hietpas. Motion carries; all in favor.
 - b. Approve the Internet Access Policy
 - i. M.J. Kilgas made a motion to approve the Internet Access Policy. Seconded by J. Van De Hey. Motion carries; all in favor.
 - c. Approve the 2022-2026 Strategic Plan
 - i. A. Thiem-Menning went through the strategic plan with the Library Board discussing each goal independently. M.J. Kilgas made a motion to approve the 2022-2026 Strategic Plan. Seconded by S. Beach. Motion carries; all in favor.
6. Information Items
 - a. Director's Report
 - i. A. Thiem-Menning shared some of the information covered at the PLA conference and where she is hoping to take the library in the future in terms of removing barriers for access.
 - ii. A. Thiem-Menning talked about the upcoming RFP for the space needs assessment. She reported that several firms had already scheduled walkthroughs of the space.
 - b. Assistant Director's Report
 - c. Adult Services Librarian's Report

- d. 2022 1st Quarter Investment Report
- e. Trustee Topic 23
 - i. The topic was about book challenges and A. Thiem-Menning indicated that the board had just reviewed and updated their policy earlier this year.
- f. Statistics
 - i. J. Vondracek made a motion to receive and place the reports on file. Seconded by K. Hietpas. Motion carries; all in favor.
- 7. Adjournment
 - a. The meeting adjourned at 7:20p.

