

# PLAN COMMISSION

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Thursday, June 16, 2022 at 4:00 PM

## MINUTES

### 1. Roll Call.

The meeting was called to order by Mayor Penterman at 4:02 PM.

Members Present: Ald. Moore, Ald. Thiele, Commissioner Feller, Commissioner Schoenike, DPW Neumeier, PCDD Stephenson, and AP Paul.

Member(s) Absent: Commissioner Avanzi.

Others Present: Wanda Rooyakkers, owner of parcel 322095601, & Steve Lowney, owner of parcels 322097201 & 322097202.

A motion was made by Ald. Thiele to excuse the absent member(s). Commissioner Schoenike seconded the motion. The motion passed.

### 2. Approval of Minutes.

#### a. Approve Minutes of June 9, 2022 Meeting

A motion was made by Commissioner Feller to approve the minutes. Ald. Moore seconded the motion. The motion passed.

### 3. New Business.

#### a. Site Plan Review - U-Haul Storage - Commerce Crossing

AP Paul reviewed the site plan for the U-Haul Storage Facility. The site plan meets all building, façade, landscape, and lighting requirements. There was discussion about a proposed mini storage marked on the site plan. That would not be allowed in this zone even with the special exception. The only buildings on the site plan that are allowed and being reviewed are buildings A & B marked on the site plan. The site plan shows 89.5% impervious surface while only 85% is allowed. Proper Stormwater and Erosion Control Permits will need to be submitted and approved by City of Kaukauna Engineering before building permits are issued.

A motion was made by DPW Neumeier to approve buildings A & B of the U-Haul storage facility site plan with the conditions that they resubmit site plans back to staff with impervious surface reduced to 85% or less, and that proper Stormwater and Erosion control permits are approved. Ald. Thiele seconded the motion. The motion passed.

b. Site Plan Review - DrainSupply Properties - 2928 Lawe Street

AP Paul provided overview for the site plan for DrainSupply Properties outdoor storage. No buildings are proposed. There are 3 areas of ground storage. Nothing is proposed to be laid down for the storage areas right now as it is temporary. An additional driveway is proposed to be built off of E Frontage Road. The owner has obtained the right approvals and permitting from the Town of Kaukauna to create a second driveway on the property. As far as extending the driveway into the property, Stormwater and Erosion control permits will have to be approved. After discussion, it was determined that site plans with no building proposed will be reviewed by staff internally, only. Staff was directed to work with the owner to approve updated site plans.

*No action was taken.*

4. Other Business.

*There was no other business.*

5. Adjourn.

A motion was made to adjourn the meeting at 4:35 PM by Commissioner Feller. The motion was seconded by Commissioner Schoenike seconded. The motion carried.