



To: Kaukauna Public Library Board of Trustee
From: Library Director Ashley Thiem-Menning
Date: 8/12/2026
Re: 2027 Budget

Our non-personnel budget is due on September 8. I will have our draft budget details sent out to the Finance Committee prior to this and will present the budget to the Board in September.

The week of September 14-18 Department Heads meet to look at the budget requests City-wide.

October 5 is the presentation of non-personnel items and tax rate to the City Finance & Personnel Committee. October 19 is the presentation of personnel items to City Finance & Personnel Committee.

November 9 is the City Committee of the Whole budget presentation, with budget adoption set for November 17.

City personnel requests were due no later than June 30. The library submitted a part-time to full-time conversion for 2027. On August 3, I met with HR, Mayor, and Council President to go over any questions regarding our personnel request.

