



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 3/17/22
Re: SDC Update

The proper paperwork has been filled out by the Library and by the City to create our account within SDC. We are currently waiting on an identification number from the state. They did let us know that we can send out our letters if we would like at this time while they get our portal ready for us.

When we return from the PLA Conference will be begin this process. Currently, we have identified 65 accounts for SDC in excess of \$11,527.76. If we do not have a DL number on file, we cannot send them to SDC.

The board will be given a more formal update after letters are sent and we have a better understanding of how our portal and the process with the state works.

