

Entry (ID 249987)

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Applicant Information

**Event Coordinator Name**

Mary Grogan-Seleen

**Phone**

[REDACTED]

**Email**

[REDACTED]

**Phone Number of day of the event**

[REDACTED]

Organization Information

**Sponsoring Organization's Name**

Friends of the Grignon Mansion

**Organization Address**

1313 Augustine St.  
Kaukauna, Wisconsin 54130

**Are you a 501(3) C Organization?**

Yes

**Attach IRS proof of designation**



IRS-taxexempt  
number46-6.pdf

**Will alcohol be sold? (Must be a qualifying non-profit organization see**

No

**application in the above checklist)**

## Event Information

<b>Name of event</b>	Lost Arts Festival
<b>How long is your event?</b>	My event is one day only
<b>Date of the Event</b>	September 19, 2026
<b>Event start time (include set up time)</b>	10:00 AM
<b>End time (include take down time)</b>	4:00 PM
<b>Total anticipated attendance for event (Please include attendees and staff, volunteers, vendors, etc.)</b>	300
<b>Describe your event and its purpose</b>	Local artisans will display and demonstrate their crafts using historic materials and methods.
<b>Do you have a certificate of insurance for your event? (For events larger than 249 people and/or events that require street closure)</b>	Yes

## Health Department

**Will food be prepared and/or served at the event?** Yes

Fire Department Information 920.766.6320

**Please upload your plan of medical emergencies here**



Emergency-medical-plan-6.pdf

**Will you use portable commercial cooking equipment or electrical appliances that draw high ampage?** No

**Will you use tent bigger than 400 square-feet?** No

Police Department and Street Closures 920.766.6337

**Will alcohol be served at your event?** No

**Are you requiring street closures for your event?** No

**Will your event be inside or outside?** Outside

**Please upload a map/route/location**



image-of-grignon-grounds-5.pdf

**If having a park event, did you reserve the park?** No

Event Activities

**What type of activities will be part of your event (please check all that apply):** Food Trucks

### Additional Services & Equipment

I have read the guidelines and policy and agree to the terms within.

**Signature** Mary Grogan-Seleen

Comments/Notes

### Entry Details

 Submitted: **May 26, 2026 at 3:14 pm**

 Entry ID: **249987**

 Entry Key: **10877**

### User Information

 IP Address [REDACTED]

 Browser/OS: **Google Chrome 148.0.0.0 / Windows**

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