

## **Naturalist Report July 2022**

### **Admin/Finance**

- The Finance Department is planning on starting a new People and Operational Plan process with this budget year. I will not be able to attend the initial meeting regarding this, but I have reached out to Finance Director Van Rossum regarding this process. The process will be similar to how department heads submitted ARPA projects in that a form will be available to fill out with detail of what the need is, justification for that need and how it will impact the City. From these forms, a 5 year plan will be laid out similar to the City's Capital Improvement Plan.

### **Education**

- We hosted Steve Keller's Traveling Snake Show on July 16<sup>th</sup> in celebration of World Snake Day. Despite limited time for publicity, we had a great turn out with an estimated 300 people that took part. Steve Keller provided the program at no cost to us and we allowed the use of our pavilion at no cost to him. It was a great event and we will look to repeat it next year.
- Our public program schedule has been set for the rest of the year. We are returning to offering preschool programs and an adult program once per month. We will also be offering Cub Scout Clinics again this fall.
- The Kaukauna Area School District Administrative Team was on-site for an all-day meeting on August 1<sup>st</sup>. I was given the opportunity to speak with the group of principals and other administrators regarding how we can be of service to the district. The group also completed some service work around the building at the end of the day.

### **Building & Grounds**

- The distribution of ARPA funds was approved at the August 1st Finance and Personnel Committee Meeting. This means that \$200,000 will be deposited into the Parks and Pool capital fund for the boardwalk replacement project. From here the boardwalk replacement will be treated the same as any other capital project, requiring council approval of the project and costs before any work begins.
- The steps into the Upper Woods has been completed. The new stairs on both the Upper Woods side of the highway and the river side of the highway look great. Although we intend to leave the stairs on the Upper Woods side without any railings as they were before, we will be evaluating the stairs on the river side to determine if we want to install some split rail fence along this section. We will include the Overlook and new stairs on the September property tour.
- We have met with Berken Heating & Cooling, Baumgart Mechanical and Basset Mechanical regarding the HVAC systems in the building. Each company has a slightly different take on how to address our heating and cooling needs. Quotes will be presented to the Building & Grounds Sub-Committee
- John Neumeier has been reaching out to concrete cutting companies to get quote on cutting out a cracked piece of the concrete foundation in the live animal area. New concrete would then be poured and tied in with the existing foundation. If it becomes cost prohibitive, we may choose to simply grind down the area of the crack to make it a level surface and reduce tripping hazard.