



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 2/18/25
Re: Capital Improvement Project (CIP) Update

At the Board of Public Works Committee meeting on March 17, 2025, the bids for both our projects were awarded.

The construction was awarded to Milbach Construction, which happens to be the company responsible for the construction of our learning garden. The office improvements total base bid is \$73,082 and the option for adding the meeting room is \$10,525. Director Neumeier recommended awarding a contract of \$83,607 to Milbach Construction. Council approved the award. A second motion was also made to authorize Director Neumeier to amend the SEH agreement to include construction administration for an additional \$3,000. I do not currently have information on the timeline given the award was just made. Construction was set in the RFP to be finished by August. Further updates to follow.

The AMHS was also awarded last night to mk-Solutions, in the amount of \$122,830 for an AHMS, three self-check machines, two sets of security gates, and six RFID pads. This is a change from our current vendors for the self-checks, gates, and pads, however the licensing/software/service package is significantly lower with mk-Solutions. The offices do need to be constructed first, so the installation of these pieces of equipment would not be until the fall or later of this year.

I want to commend James Berven for taking on the selection of the AMHS with Director Neumeier while I was on vacation. The bids came in on March 5, so I only had two days to review them before leaving for vacation. James spent considerable time going through the RFP's and calling references.

