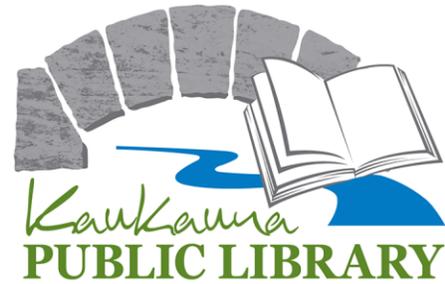


LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna



Tuesday, January 27, 2026 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order by President Neumeier at 5:30p.
2. Roll call of membership
 - a. Present: A. Neumeier, J. Van De Hey, J. Vondracek, C. Fallona, M.J. Kilgas, C. Van Boxtel, J. Lucas, & P. Davis
 - b. Excused: D. Tatro
 - c. Also present: A. Thiem-Menning & J. Berven
3. Public Participation and Communications
4. Consent Agenda
 - a. Meeting minutes of Tuesday, November 25, 2025
 - b. Special meeting minutes of Monday, January 19, 2026
 - c. Closed session meeting minutes of Monday, January 19, 2026
 - d. Bill Register November 2025
 - e. Bill Register December 2025
 - i. M.J. Kilgas made a motion to approve the Consent Agenda, seconded by C. Fallona. Motion carried; all in favor.
5. Action Items
 - a. Update Study Room Policy
 - i. C. Van Boxtel made a motion to update the Study Room Policy, seconded by P. Davis. Motion carried: all in favor.
6. Information Items
 - a. Directors Report
 - b. Adult Services Librarian Report
 - i. The Board noted the 3% increase in circulation for the calendar year.
 - c. Youth Services Librarian Report
 - d. Local Historian Report
 - e. Trustee Topic: Chapter 4

- i. A. Thiem-Menning noted that DPI has not updated the Trustee Handbook, but when it is updated, the slides will change as they have been cycled through for new Board members since 2020.
 - f. Statistics
 - i. J. Vondracek made a motion to place the reports on file, seconded by J. Van De Hey. Motion carried: all in favor.
- 7. Adjournment
 - a. J. Van De Hey made a motion to adjourn at 6:50p, seconded by C. Fallona. Motion carried: all in favor.

Meeting Minutes prepared by: A. Thiem-Menning

