



PLAN COMMISSION

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna

Thursday, April 7, 2022 at 4:00 PM

MINUTES

HYBRID MEETING (May attend in-person or via Zoom)
In-person in Common Council Chambers, City of Kaukauna
Remote Attendance option available via Zoom

1. Roll Call.

The Meeting was called to order by Mayor Penterman at 4:00 PM.

Members Present: Mayor Penterman, Commissioner Avanzi, Commissioner Schoenike, Commissioner Feller, Ald. Moore (District 2), Ald. Thiele (District 4), PCDD Stephenson, DPW Neumeier, and AP Paul.

Other Present: Dustin Wolff of Mead & Hunt and Fred Bowers of K&B Developments, Inc.

2. Approval of Minutes.

a. Approve Minutes of March 17, 2022 Meeting

A motion was made by Ald. Moore to approve the minutes of March 17, 2022, meeting. The motion was seconded by DPW Neumeier. The motion carried.

3. Old Business.

There was no old business.

4. New Business.

a. Repeal and Replace of Ordinance – Chapter 18 – Subdivision and Platting Regulations.

Dustin Wolff of Mead & Hunt addressed the changes of Chapter 18 of the City Code – Subdivision and Platting Regulations. It is updated with contemporary language that addresses the division of land and how the construction of new development should be. The updated language reflects concerns from Public Works by implementing an exception process for extended cul-de-sacs with a rationale.

A motion was made by Ald. Moore to approve the Repeal and Replace of Ordinance language for Chapter 18 – Subdivision and Platting Regulations, and editing the ordinance to remove section 4.03 (2)(a). The motion was seconded by Schoenike. The motion carried.

b. Planning for Future Growth – Sewer Service Areas.

DPW Neumeier proposed two future growth areas in need of sewer service areas that the City of Kaukauna may want to plan for. One, which could be planned for the next five years is located south of CTH CE around the Konkapot Creek corridor. There is already an interceptor pipe extended south of CTH CE there. The other proposed area is the large area east of Haas Road extending to Brown County line. East Central Wisconsin Regional Planning Commission and the Heart of the Valley Metropolitan Sewerage District are beginning long range planning for future growth areas and sewer service areas. We want to work with them during this planning process.

A motion was made by Commissioner Feller to direct staff to pursue options for future growth areas, per discussion. The motion was seconded by Ald. Moore. The motion carried.

c. Bear Paw Trail – Temporary Cul-de-sac

DPW Neumeier is following up from a January meeting where K&B Developments requested a cost share of the wetland fill mitigation cost and was declined by Plan Commission. Now, a temporary cul-de-sac on the eastern terminus of Bear Paw Trail near Haas Road is being requested. The purpose of this temporary cul-de-sac is so the development of lots can be completed while waiting for approval and action of a wetland fill/mitigation between Bear Paw Trail and Haas Road. This would be necessary to complete the intersection between the two roads. The developer is requesting this to be approved so it can be reflected on final plans.

A motion was made by Ald. Moore to approve the request from K&B Development to install a temporary cul-de-sac at the eastern terminus of Bear Paw Trail with the conditions discussed in the meeting and the rationale that this will be a thru street. The motion was seconded by Ald. Thiele. The motion carried.

d. Park Bench Donations

AP Paul provided two options for a standard bench to be used for park bench donations. They are both steel base and powder coated black. The favorite bench was option 1. There was discussion of a minimum donation price, and

deadlines for donation applications and installations. Staff was directed to make changes to the Park Donation Application and Guidelines, as see fit.

No Motion was made.

e. 120 E Third Street – Bob’s Inn Beer Garden

AP Paul and PCDD Stephenson brought to the attention of the Plan Commission that the owner of Bob’s Inn is hoping to create a beer garden deck attached to his building at 120 E Third Street. He would need more space than he already owns to make this happen. Options for him to obtain that space would be purchasing city property, or a long term lease that would allow him to make the improvements that he is hoping to.

A motion was made by Ald. Moore to direct staff to look into lease options of city property. The motion was seconded by DPW Neumeier. The motion carried.

5. Other Business.

6. Adjourn.

A motion was made to adjourn the meeting at 5:15 PM by DPW Neumeier. The motion was seconded by Commissioner Avanzi. The motion carried.

