



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, March 22, 2022 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:31 pm.
2. Roll call of membership
 - a. Members present: Jane Vondracek, Anna Neumeier, Mary Jo Kilgas, Joe Lucas, Kevin Hietpas, Carol Van Boxtel.
 - b. Members excused: Shana Beach, Jim Van De Hey, Olivia Fischer
 - c. Also present: James Berven II
3. Approval of minutes from previous meeting
 - a. Tuesday, February 22, 2022 Meeting Minutes
 - i. Vondracek moved to approve the February 22, 2022 minutes with the correction that she was not present, but was excused, for the February Library Board Meeting. Van Boxtel seconded. Motion passed unanimously.
 - b. Tuesday, February 22, 2022 Closed Session Meeting Minutes
 - i. Kilgas moved to accept the February 22, 2022 Closed Session Minutes. Motion passed unanimously.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register February 2022
 - i. Vondracek made a motion to approve the Bill Register February 2022, seconded by Kilgas. Motion passed unanimously.
6. Information Items
 - a. Director's Report
 - i. Thiem-Menning was not in attendance due to being at the PLA Conference. Discussion ensued regarding policies and what has been reviewed by the City Attorney.
 - b. Assistant Director's Report
 - i. Schneider was also not in attendance due to being at the PLA conference.
 - c. Technology Coordinator's Report
 - d. Trustee Topic 22
 - e. Statistics
7. Adjournment
 - a. Vondreck made a motion to adjourn at 5:52 p.m. Seconded by Hietpas. Motion passed unanimously.