

# GRIGNON MANSION BOARD MEETING MINUTES

Monday, February 13, 2022

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chamber

## Roll Call

Present – Pennie Thiele, Bruce Werschm, Shellee Jackels, Sandy Coenen, Gavin Schmitt, Christina Crook

Absent – Al Borchardt, Patty Brogan

Others in Attendance – Cassidy Mickelson

## Review/Approve Minutes from November 28, 2022, Meeting

- Motion by Sandy Coenen to approve meeting minutes. Seconded by Christina Crook. Motion Unanimously Approved.

## Report from the City

- Collections Project
  - A student completing their practicum semester for their information and library sciences master's degree is sorting through and organizing the collections and archives at the Mansion. She will continue this endeavor through April/May and will continue to sort, organize, and give advice regarding all she finds.
- 2023 Open Season Update
  - All first and third weekends will be open for guided tours. The second and fourth weekends will be designated for programs.
    - Question from Thiele - Would we be able to get the planned/scheduled programs listed in the City Recreation Guide for people to be able to sign up for?
  - The change from having tours every weekend is in hopes that we will have more tours per weekend rather than only a few tours every weekend, also alleviating the need for tour guides every weekend.
- 2023 Events
  - 5/13/23 – 2nd Wisconsin to practice on the grounds for the Civil War event
  - 6/14/23 – Little Chute Community Band Performance
  - 8/13/23 – Grignon Mansion Car Show
  - 8/26/23 - 8/27/23 – Civil War Living History Demonstration
- Endowment Funds
  - \$7,300.00 has been placed into the city account from the endowment held by the Community Foundation.
  - Pays for Utilities, Security, Fire Systems, etc.
  - Question from Werschm - Would it be possible to obtain a physical report from the City containing where the endowment funds are going to?

## Report from Friends

- Financial Reports
  - November 2022
    - Grant Money Account - Beginning balance of \$30,027.17, ending balance of \$30,027.17.

- Original Checking Account - Beginning balance of \$51,261.39, ending balance of \$53,676.87, with total deposits of \$4,301.43 and total withdrawals of \$1,885.95. Available non-designated funds \$38,628.25.
  - Savings Account – Beginning balance of 100.16, ending balance of 100.16.
- December 2022
  - Grant Money Account - Beginning balance of \$30,027.17, ending balance \$30,034.74. Interest earned \$7.57.
  - Original Checking Account - Beginning balance of \$53,676.87, ending balance \$49,362.24, with total deposits of \$1,702.58 and total withdrawals of \$6,017.21. Available non-designated funds \$37,618.07.
  - Savings Account – Beginning balance of 100.16, ending balance of 100.19.
- January 2023
  - Grant Money Account - Beginning balance of \$30,034.74, ending balance \$30,034.74.
  - Original Checking Account - Beginning balance of \$49,362.24, ending balance \$49,083.90, with total deposits of \$0 and total withdrawals of \$278.34.
  - Savings account – Beginning balance of 100.19, ending balance of 100.19.
- New Officers for the Friends of the Grignon Mansion
  - President - Al Borchardt
  - Vice-President - Carol King
  - Treasurer - Allyson Brunette
  - Secretary - Mary Seleen
- 2022 Christmas Tours
  - 325 Visitors
  - FareHarbor Program worked out great for us
  - Will be seeking out more sponsors for the 2023 season to offset costs.
- Question from Schmitt - The Native American Dance Performance is not a fundraising event for the Mansion - this event will be continued for years to come, correct? Answer - Yes!

#### **Report from the Chair**

- Funds from City for 2023
  - Chances are the Mansion will not receive additional funds from the City for 2023.
  - Several items on budget ahead of the Mansion.

#### **Set Next Meeting Date and Location**

- Monday, March 27, 2023, at 5:30 PM in the Council Chambers.

#### **Adjourn at 6:07 PM**

- Motion by Shellee Jackels. Seconded by Sandy Coenen. Motion Unanimously Approved.