

## **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, December 2, 2024 at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Kittel (Zoom), Mark. and Comm. Manager Fencel, Com. Enrich. Prog. Manager Vosters, and HR Director Hodge.

### **1. Correspondence – none.**

### **2. Discussion Topics.**

#### **a. Authorization to seek bids for Project 2-25 Sanitary Sewer and Water Main Joint Utility Project.**

DPW/Eng. Neumeier stated the Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project will consist of two parts. Part A is in the Tobacnoir Street to Delanglade Street neighborhoods between Lawe Street and the Rail Road Tracks. This part of the project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas. Part B is in the Industrial Park area. This part of the project will include replacement of water mains, private water services from the main to the Right of Way, concrete roadway replacement where necessary, and restoration of the affected areas.

Motion by Moore, seconded by Kilgas to authorize the Engineering Department to seek bids for Project #2-25, Sanitary Sewer and Water Main Joint Utility Project.

All Ald. voted aye.

Motion carried.

#### **b. Vandebroek Drainage District Easement - Wildenberg Estates.**

A fence permit has been applied for by Matthew Wild for 1439 Haen Drive. Due to this easement being held by the City of Kaukauna, on behalf of the Outagamie County Drainage Board, approval is needed by the Board of Public Works and the Common Council. This property (as well as other properties on the same block) have significant limitations on where fencing, sheds, or other such accessory structures can be placed due to the location of an intermittent stream in the backyard that requires a 50' stream setback. The applicant went through the Outagamie County Drainage Board and received approval to install a removable fence 36 feet from the back foundation wall of the house. Discussion was held and questions answered.

Motion by Eggleston, seconded by Antoine to approve the fence permit application for Matthew Wild allowing the fence in the easement area with all other applicable ordinances being met, and direct staff to work with future applicants who receive approval from the Outagamie County Drainage Board to build accessory structures into stream setback areas.

All Ald. Voted aye.

Motion carried.

#### **c. Outstanding Aquatic Facility Design/Renovation Award - Kaukauna Aquatic.**

The Wisconsin Park and Recreation Association (WPRA) awarded the Outstanding Aquatic Facility Design/Renovation Award to the City of Kaukauna for the Kaukauna Aquatic Center. This award will be presented at the 2025 WPRA Annual Conference & Trade Show Banquet on February 6.

**d. Public Works Update.**

DPW/Eng. Neumeier gave an update on the projects currently happening in the City. The waste disposal site is getting new signs, along with new lids on dumpsters. Social media posts will be going out soon regarding the waste disposal site. DPW/ Eng. Neumeier informed council members on the Heart of the Valley Metropolitan Sewerage meeting being held this Thursday, 12/5 at 12 PM. Neumeier also mentioned the Kaukauna annual Christmas parade on Tuesday, December 3 at 6 PM. Lastly, Neumeier thanked Street Sup. Van Gompel for a successful leaf pick-up season, which was extended an extra week.

**3. Adjourn.**

Motion made by Schell, seconded by Kilgas to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:29 pm.

Kayla Nessmann

Clerk