

PLAN COMMISSION

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, June 4, 2026 at 4:00 PM

MINUTES

In-Person in Council Chambers

Mayor Penterman called the meeting to order at 4:00 p.m.

1. Roll Call

Members Present: Brett Jensen, Giovanna Feller, John Neumeier, John Moore, Ken Schoenike, Kelli Antoine, Mayor Tony Penterman

Members Absent: Michael Avanzi

Other(s) Present: Associate Planner Adrienne Nelson, Times Villager Reporter Brian Roebke

Moore made a motion to excuse the absent member. Seconded by Jensen. The motion passed unanimously.

2. Approval of Minutes

- a. Approve Minutes from May 20, 2026

Jensen made a motion to approve the minutes from May 20, 2026. Seconded by Feller. The motion passed unanimously.

3. Old Business

- a. None

4. New Business

- a. Site Plan Review – Accurate Machine (1901 Hyland Avenue)

Associate Planner Nelson introduced the site plan for Accurate Machine at 1901 Hyland Avenue. The project will add 1,700 square feet to the existing building. All setback requirements for the Industrial Park District and South Industrial Park covenants are being met. All ordinances and zoning requirements are being complied with.

The current building has a height of 19 feet; the addition will be the same. There is currently space for off-street parking, but no stalls are painted. During the addition, 23 off-street parking stalls will be created; one will be ADA compliant.

The proposed plan will add three trees to the front yard to comply with landscaping requirements. There are no concerns with lighting. The Erosion Control and Stormwater Management permit has been received by the Engineering Department and is currently being reviewed. There are no concerns with traffic, fire, or public safety. The proposed site elevations meet façade requirements.

Neumeier made a motion to recommend approval of the development with the condition that prior to issuance of building permits, the Stormwater and Erosion Control permits must be approved by the Engineering Department. Seconded by Jensen. The motion passed unanimously.

b. La Follette Park Concept Review

Director of Public Works/City Engineer Neumeier introduced the La Follette Park concept.

Neumeier referred to the park concept. There is a proposed area of native plantings or native grasses to reduce mowing maintenance and to beautify the side of the hill. A trail system is proposed that avoids the existing trees. Neumeier noted that the current bathroom building is not up to standards, especially regarding accessibility. The existing building is rented out to groups, and the improvements would help increase renting for events.

Additional parking is proposed. With 17 existing parking spots, vehicles are often parked on the entrance road and on Park Street. The concept would provide adequate parking for the park's usage. The concept also relocates the half basketball courts and the kid play area.

Moore asked if the rectangular concept would be less expensive than the T-shaped concept. Neumeier confirmed that yes, the rectangular concept would be less expensive. Moore also asked why the half basketball courts were relocated. Neumeier explained that this is to avoid having players look into the sun. Also, half-court games appear to be the current trend at the parks. Penterman also noted the trend in half-court games.

Antoine noted that more parking is necessary but asked what the exact intentions were with adding additional parking. Neumeier answered that the intention is to contain the parking.

Schoenike inquired about the health status of the trees in the park. Neumeier answered that the ash trees are gone and that many dying trees have been removed in recent years.

Moore asked what the proposed walking trail would be made of. Neumeier answered that it would either be concrete or asphalt.

Times Villager Reporter Brian Roebke suggested putting two basketball courts together to allow for full-court games to happen. Roebke noted that he liked the proposed location of the parking in the front of the park.

5. Other Business

a. None

6. Adjourn

Schoenike made a motion to adjourn the meeting. Seconded by Antoine. Motion passed unanimously. The meeting adjourned at 4:21 p.m.