



# MEMO

## PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council  
From: Dave Kittel, Director of Planning and Community Development  
Date: 7/8/2024  
Re: 2<sup>nd</sup> and 3<sup>rd</sup> Street Alley Project-Renew Kaukauna Loans

The 2<sup>nd</sup> and 3<sup>rd</sup> Street Alley Project is underway with the electrical beginning to move underground. As part of this project there may be some expenses on the property owners if there is a need to do updates after the meter to meet building code requirements. This may be as simple as an exterior shut of switch or possibly rewiring portions of the building to make the new connection safe and compliant with modern code. Each building is different depending on the last time it was updated, and some may not need any additional work. The Renew Kaukauna program is set up to be able to assist those that need it. It has been noted that a few buildings affected by this update have already utilized the Renew Kaukauna program within the last 10 years which would make them ineligible to apply for assistance with this update. Due to the nature of this project and the fact that many of these properties will be required to do this work, it has been asked if the RACK would entertain allowing these properties to still apply for the assistance through the Renew Kaukauna program. This is a fine balancing point due to limited funds in the program and wanting to be able to help as many properties as possible to revitalize in the Downtown. There are only a few properties that this would apply to, and most

did not max out the program. It seems that it may be appropriate to allow these properties to utilize the program within the parameters of not exceeding \$15,000 of assistance if it is directly tied to this project.

**Recommendation:**

**To allow for properties effected by required Electrical updates due to the 2<sup>nd</sup> and 3<sup>rd</sup> street alley project that have previously used the Renew Kaukauna program to apply for assistance provided the original amount requested and the new request do not exceed \$15,000 in assistance. The applicant is also responsible for paying all fees associated with creating the appropriate loan documentation.**

