



LIBRARY BOARD MEETING MINUTES

City of Kaukauna
Kaukauna Public Library
207 Thilmany Rd STE 200, Kaukauna

Tuesday, September 22, 2026 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order by President Neumeier at 5:31p.
2. Roll call of membership
 - a. Present: A. Neumeier, J. Vondracek, C. Fallona, J. Lucas, M.J. Kilgas, P. Davis, D. Tatro, J. Van De Hey
 - b. Excused: C. Van Boxel
 - c. Also present: A. Thiem-Menning
3. Public Participation and Communications
 - a. None.
4. Consent Agenda
 - a. Meeting minutes of Tuesday, August 25, 2026
 - b. Bill Register August 2026
 - i. C. Fallona made a motion to approve the consent agenda, seconded by J. Vondrecek. Motion carries; all in favor.
5. Action Items
 - a. Update 2027 Closures
 - i. M.J. Kilgas made a motion to update the 2027 Closures, seconded by C. Fallona. Motion carries; all in favor.
6. Information Items
 - a. Directors Report
 - i. A. Thiem-Menning noted that she has recently started the grant funded garden maintenance project.
 - b. Assistant Directors Report
 - i. A. Thiem-Menning noted that the self-checks would be installed on 9/23 at 10:00a.
 - c. Adult Services Report
 - d. Youth Services Librarian Report
 - e. Trustee Topic: Chapter 11
 - i. The topic was strategic planning, which the library is currently working on.
 - f. Statistics
 - i. A. Thiem-Menning noted that there was a drop in circulation for August because of transit being shut down due to migration. This was also very evident in the borrow-loan ratio for the month. It was also noted that in anticipation of migration, lots of data purging occurred.

- ii. J. Vondracek made a motion to receive and place the reports on file, seconded by D. Tatro. Motion carries: all in favor.

7. Adjournment

- a. J. Vondracek made a motion to adjourn at 6:20p, seconded by P. Davis. Motion carries; all in favor.

