



POLICE AND FIRE COMMISSION

Meeting of the Police and Fire Commission was called to order by Acting Secretary Jasiak at 12:32 p.m. on May 15, 2024, in the Fire Department Training Room, Fire Department Building.

1. Roll Call:

Members present: Tim Hufschmid, Beth Jasiak, and Shannon Young.

Absent & Excused: Paul VanBerkel and Carla Zacharias

Also present: Police Chief Graff, Asst. Police Chief Sanderfoot, Fire Chief Carrel, Mayor, and HR Director Swaney.

2. Correspondence:

None.

3. Minutes:

Motion by Young, seconded by Hufschmid to approve the minutes of January 18, 2024. All members voted aye. Motion carried.

4. General Matters:

Tim Hufschmid was recognized as the new member of the Police & Fire Commission.

Motion by Jasiak that nominations be closed, rules be suspended, and a unanimous ballot be cast for Young as Chairperson for the Police & Fire Commission.

Roll call vote: Young-aye, Hufschmid-aye, Jasiak-aye.

Motion Carried.

Police Chief Graff presented the annual report. There were two critical incidents to report involving Officers Frank and Tobias. No excessive force was used. The police department is holding an open house this evening. Officer Frank is retiring June 15th. There has been an internal process promoting Charlie Vosters to Sergeant, Kory Krueger to Lieutenant, Matt Kohl to Detective, and Mike Lambie to School Resource Officer.

Fire Chief Carrel reported Wyatt Gezella is now off probation. Steve McEssey and Trent Forst are on probation with one year in. The department has had a big focus on training the last eighteen months and they can see the difference. Kaukauna has developed better relationships with neighboring departments including Appleton, Grand Chute, and Neenah-Menasha. The departments have in-house trainers that share resources and train the other fire departments. The new ladder truck is estimated to be here a year from now.

Fire Chief Carrel was excused at this time.

5. **Adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) for the purpose of interviewing Police Officer Candidate for eligibility list:**

Motion by Young, seconded by Hufschmid to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) for the purpose of interviewing Police Officer Candidate for the eligibility list. All members voted aye. Motion carried.

Adjourned to closed session at 12:50 p.m.

6. **Return to open session for possible action:**

Motion by Young, seconded by Hufschmid to return to open session for possible action. All members voted aye. Motion carried.

Returned to open session at 1:15 p.m.

Motion by Hufschmid, seconded by Young to move Logan Mitchell to the eligibility list with conditional contingencies. All members voted aye. Motion carried.

7. Motion by Young, seconded by Jasiak to adjourn. All members voted aye. Motion Carried.

Meeting adjourned at 1:20 p.m.

Respectfully,
Beth Jasiak, Acting Secretary

