

Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, October 19, 2023

Members Present: Brietzman, Eggleston, Hietpas, Jakel, Manion, Pautz, and Van Berkel and White

Not Present: N/A

Also Present: Debra Nowak and Maureen Feldt

Chair, Pautz called the October Committee Meeting to order at 6:30 PM. A quorum is present.

September 21, 2023 Committee Meeting Minutes

Van Berkel made a motion to waive the reading of the minutes and approve the September 21, 2023, Committee Meeting minutes with the correct spelling of **Ahlstrom** (again). Seconded by Hietpas. Motion carried.

Public Appearances: None

September Financial Report

Discussion on Temporary Payroll and Auto Maintenance expenditures. Van Berkel made a motion to approve the September Financial Report. Seconded by Manion. Motion carried.

Correspondence

Memorials Received: \$650 from the Steve Houston Bass Tournament, \$20 in memory for Brian Freund and \$150 in memory of Nancy Green.

Donation of honey to sell in the Gift Shop from Brian Jacobs for having the bee hives on-site and Don Verhagen donated fishing rods and reels.

Cash donation of \$375 from David Langner and Eagle Graphics donated \$50 from our on-line Goat t-shirt sales.

Note from a Focus on the Fox volunteer sharing very positive feedback she received and that it was a wonderful community event.

Friends of 1000 Islands Report

The Friends met on Monday and they continued discussions about their financial accounts and increasing their CD returns. The Annual Meeting is on Sunday, January 14 at 1:00 PM and all are welcome.

Naturalist's Report

Thanks to Penni Pautz for calling pharmacies to get EpiPens for the Nature Center. We worked with Smith Pharmacy to obtain two EpiPens; one adult dose and one child dose.

White made a motion to accept the September Naturalist's Report and place it on file. Seconded by Hietpas. Motion carried.

Third Quarter Report: A very busy summer with many field trips and public programs. Our Service Saturday numbers were lower than anticipated, but we accomplished more

than if we did not have any volunteers. We will continue with Service Saturdays next year and increase promotions. Eggleston made a motion to accept and place on file the Third Quarter Report. Seconded by Jakel. Motion carried.

Admin and Finance Sub-Committee

Pautz made a motion to receive and place on file the October 2, 2023, Admin and Finance Sub-Committee meeting minutes. Seconded by Eggleston. Motion carried.

Resolution 5397: Manion made a motion that the Committee approve Resolution 5397, forward it to the City Attorney for review, approval and present it to the City Council for final approval. Seconded by Van Berkel. Motion carried.

Resolution 5398: Eggleston made a motion that the Committee approve Resolution 5398, with "the funds" replacing "they" in the second WHEREAS, forward it to the City Attorney for review, approval and present it to the City Council for final approval. Seconded by Jakel. Motion carried.

Policy 3.002 Operational Policy: Van Berkel summarized the changes made to the policy to coincide with Resolution 5397 and 5398. Van Berkel made a motion that the Committee approve revised Policy 3.002, forward it to the City Attorney for review, approval and present it to the City Council for final approval. Seconded by Jakel. Motion carried.

Pautz thanked the Admin and Finance Sub-Committee for the time they took to complete these Resolutions and the Policy update.

Education Sub-Committee: Nothing to report.

Buildings and Grounds Sub-Committee: Nothing to report.

Old Business

Replacement for Sue Gertz on the Committee: Charles West, a KASD Board Member, has replaced Gertz with Council approval on Tuesday, October 17.

Kym Carlson also resigned from the Committee. Nowak will work with the mayor to find a qualified replacement.

New Business

Nomination of Chair: Jakel nominated Pautz to be Chair for another year. Seconded by White. Motion carried.

Nomination of Vice-Chair: Manion nominated White to be Vice-Chair for 2023-2024. Seconded by Pautz. Motion carried.

Jakel made a motion to dispense the Thursday, December 21, 2023, Committee Meeting. Seconded by Van Berkel. Motion carried.

Good for the Center: Nothing to report.

Next Committee Meeting

The next Committee Meeting will be on Thursday, November 16, 2023, at 6:30 PM in the Nature Center building.

Adjournment

There being no further business, Manion moved to adjourn the October 19, 2023, Committee Meeting at 7:45 PM. Seconded by Jakel. Motion carried.

Maureen Feldt,
Acting Secretary

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