

PLAN COMMISSION

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Thursday, January 04, 2024 at 4:00 PM

MINUTES

In-Person

1. Roll Call.

Members present: Giovanna Feller, John Moore, John Neumeier, Mayor Penterman, Kenneth Schoenike, Pennie Thiele

Member(s) absent: Michael Avanzi

Other(s) present: Associate Planner Lily Paul, Building Inspector Brett Jensen, Joel Ehrfurth MACH-IV

Neumeier made a motion to excuse the absent member. Feller seconded the motion. The motion passed unanimously.

2. Approval of Minutes.

a. Approve Minutes from December 7, 2023 Meeting

Moore made a motion to approve the minutes from December 7, 2023 meeting. Neumeier seconded the motion. The motion passed unanimously.

3. New Business.

a. Site Plan Review - Haen Meats

AP Lily reviewed the site plan for an addition to Haen Meats. This addition adds a shipping and receiving area off of the back of the building and provides some storage space. The total addition is around 4300 sq ft. The façade will match the existing façade. The only concerns were a fire apparatus lane.

Neumeier made a motion to approve the site plan contingent on:

1. Prior to issuance of building permits, stormwater and erosion control permits will be obtained from Engineering Dept.
2. Fire Department approval of the Fire Apparatus Lane

Moore seconded the motion the motion passed unanimously.

b. Park Donation Review

AP Lily presented an Autumn Blaze Maple tree and plaque donation requested for Hydro Park. The donation is in honor of Jerry Diedrich who frequented Live! At Hydro concert series.

Schoenike made a motion to approve the tree donation for the Diedrich Family and direct staff to work with the donor to pick a precise location. Feller seconded the motion. The motion passed unanimously.

4. Other Business.

There was no other business.

5. Adjourn.

Moore made a motion to adjourn the meeting. Neumeier seconded the motion. The motion passed unanimously. Meeting adjourned at 4:08 PM.