



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Adrienne Nelson, Associate Planner
Date: February 24, 2026
Re: Request for Vacating Easement – 37 Ash Grove Place

Trevor and Mindi Hansmann are requesting that the City of Kaukauna vacate a 35' drainage easement located in the rear yard on their property at 37 Ash Grove Place.

The Hansmanns have been working with City staff and Davel Engineering on the removal of this drainage easement. To the west of 37 Ash Grove Place is the Union Cemetery property which has an offsite catch basin within the cemetery. Union Cemetery has agreed to allow use of this offsite catch basin with a formal storm sewer and drainage easement agreement.

If the 35' drainage easement were to be removed and the agreement with Union Cemetery signed, the impact would be negligible, and the subdivision would continue to exceed City ordinance for stormwater quantity control.

The updated drainage plan for the subdivision (see lot 1), formal documentation for the agreement with Union Cemetery, the written request from the homeowners, and the proposed resolution are attached to this memo.

Recommendation:

Approve the resolution vacating the 35' drainage easement located at 37 Ash Grove Place with the following condition:

- That the storm sewer and drainage agreement with Union Cemetery is signed and recorded with Outagamie County.