

## **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, February 28, 2022 at 6:00 P.M.

Members present: Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: Antoine

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Police Chief Graff, Street Sup. Vanden Heuvel, Naturalist Nowak, Rec. Dir. Malloy, Fire Chief Carrel and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All members present voted aye.

Motion carried.

**1. Correspondence** – none.

**2. Discussion Topics.**

**a. Authorization to seek bids for replacement of 2011 Chevy 1 Ton Dump Truck with Lift Gate - Equipment #7.**

Street Superintendent VandenHeuvel stated this item was included in last year's budget. This truck is a much-needed piece of equipment.

Aldersperson Antoine arrived at 6:02 p.m.

Motion by Moore, seconded by Schell to authorize to seek bids for replacement of 2011 Chevy 1 Ton Dump Truck with Lift Gate - Equipment #7.

All members voted aye.

Motion carried.

**a. Authorization to seek bids for Project #7-22, Island/Elm Intersection Improvements**

The Engineering Department has collaborated with the school district and is finalizing design for installation of a signalized intersection for the above listed intersection. The Island/Elm Street intersection work will include signalization, widened roadway, spot replacement of concrete street, storm sewer installation, and sidewalk replacement. Questions from the board were answered.

Motion by Kilgas, seconded by Coenen to authorize the Engineering Department to seek bids for Project #7-22, Island/Elm Intersection Improvements.

All members voted aye.

Motion carried.

**b. Authorization to seek bids for Project #8-22, 2022 Sidewalk Replacement Program.**

The City performs a sidewalk replacement project every other year. A sidewalk replacement project is scheduled for 2022 (Project was delayed from 2021). The purpose of the project to identify sidewalk that is in the right-of-way and is "defective." A list of conditions that make sidewalks defective was provided. All areas of the City are covered under the program on a rotating basis. A map that identifies the proposed project area along with areas previously covered under the program was provided. Some additional sidewalks outside of the project area will also be replaced due to complaints. Homeowners are given notice of defective sidewalk abutting their property and are given an opportunity to complete the work

themselves or by a privately hired contractor. The City hired contractor will replace the sidewalk if the homeowner fails to do so and the cost is assessed back to the abutting property owner.

Motion by Antoine, seconded by Coenen to authorize the Engineering Department to seek bids for Project 8-22, 2022 Sidewalk Replacement Program.

All members voted aye.

Motion carried.

**c. Authorization to seek bids for Project #9-22, 1000 Islands Steps to Upper Woods.**

The 1000 Islands is seeking to contract for the installation of new steps leading into the upper woods as well as a set of steps to the north of County Highway Z, heading down toward the river. The existing steps are old railroad ties which are deteriorating and in need of significant repair. Apple Valley Landscaping LLC has been helping with the planning as they had recently completed a similar project in Kimberly's Sunset Park. 1000 Islands has received some restricted funds that will cover most of the project cost. There will be approximately 104 total steps installed and 6 crushed gravel landings. Photos of the proposed concrete step treads and a location map was provided. Questions from the Board were answered.

Motion by Eggleston, seconded by Antoine to authorize the Engineering Department to seek bids for Project 9-22, 1000 Islands Steps to Upper Woods.

All members voted aye.

Motion carried.

**d. Responsible Party Letter for Contamination on Unparcelled Land behind Fox Shores Drive - Future Remediation Work.**

A letter dated January 7, 2022, from the State of Wisconsin Department of Natural Resources regarding the reported contamination at Chicago & Northwestern Railyard (former), Unparcelled land, Kaukauna, WI was provided. Maps of the affected land was given. Discussion was held on required steps to take and documents to submit. This item was an informational item only.

**3. Closed Session.**

**a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel with respect to litigation in which it is or is likely to become involved.**

Motion by Kilgas, seconded by Moore to adjourn to closed session.

All members voted aye.

Motion carried.

Adjourned to closed session at 6:13 p.m.

**b. Return to open session for possible action.**

Motion by Moore, seconded by Coenen to return to open session.

All members voted aye.

Motion carried.

Returned to open session at 6:20 p.m.

**4. General Matters - None.**

**5. Adjourn.**

Motion made by Schell, seconded by Moore to adjourn.  
All members voted aye.  
Motion carried.

Meeting adjourned at 6:21 p.m.

Sally Kenney, Clerk