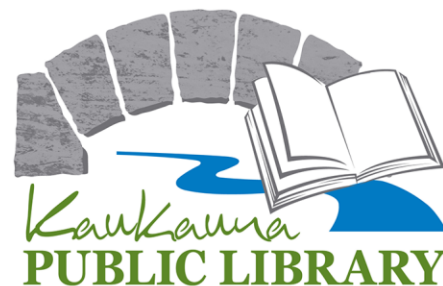


LIBRARY BOARD MEETING

City of Kaukauna
Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, January 25, 2022 at 5:30 PM



MINUTES

1. Call Meeting to Order

President Lucas called the Kaukauna Public Library Board of Trustees Meeting to order at 5:30 pm.

2. Roll Call of Membership

Present: *S. Beach, O. Fischer, K. Hietpas, M. Kilgas, J. Lucas, A. Neumeier, C. Van Boxtel, J. Van De Hey, and J. Vondracek*

Also present: *A. Schneider, A. Thiem-Menning, R. Stadtmueller*

3. Reading and Approval Minutes

Van Boxtel moved to approve the Special Meeting on November 10, 2021; the November 23, 2021 Meeting Minutes, and the Closed Session Meeting Minutes on November 23, 2021. Seconded by Beach. Motion passed unanimously.

4. Public Participation and Communications

Lucas welcomed Mr. Stadtmueller and shared our rules of public participation. Mr. Stadtmueller wanted to address the leasing process for the Grand KaKalin building, specifically in regards to finding lower level tenants. He noted that information for board members is available with his realtor.

Thiem-Menning shared a letter of appreciation from a patron. Schneider noted that the local historian received a thank you gift from Robert E. Lee and Associates for the land information he provided them.

5. Action Items

The Kaukauna Public Library will be utilizing Hoopla in the next month. Schneider shared more information about this service, as well as their plan to train staff and roll out this service to patrons.

Neumeier moved to approve the copy of bill registers for November and December. Seconded by Kilgas. Motion passed unanimously.

Thiem-Menning shared information on how the library plans to start including youth representatives on the library board. Hietpas will be helping with this initiative.

Kilgas moved to approve the update to the bylaws to include youth representatives. Seconded by Hietpas. Motion passed unanimously.

6. Information Items

The library has a new on-call staff member. Library staff has been shorthanded due to Covid.

Schneider shared that the library is launching a Creator in Residence program. The Bank of Kaukauna is sponsoring this endeavor.

Thiem-Menning shared the updated tagline, mission, vision, and values for the Kaukauna Public Library.

Thiem-Menning shared Trustee Topic 20 regarding ADA compliance. The library will be conducting audits in the future to ensure ADA compliance. Parking accessibility was also discussed.

Statistics are still impacted by the pandemic, but overall we did very well considering.

Vondracek made a motion to place the reports on file. Seconded by Van Boxtel. Motion passed unanimously.

7. Closed Session

Kilgas moved to go into closed session pursuant to §19.85(1)(g) to confer with legal counsel with respect to litigation in which it is or is likely to become involved at 6:24pm. Seconded by Vondracek. Motion passed unanimously.

Hietpas moved to return to open session at 7:19p. Seconded by Van De Hey. Motion passed unanimously.

8. Adjournment

Van De Hey moved to adjourn the meeting. Seconded by Kilgas. Motion passed unanimously. Meeting adjourned at 7:20 pm.