



MEMO

PLANNING & COMMUNITY DEVELOPMENT

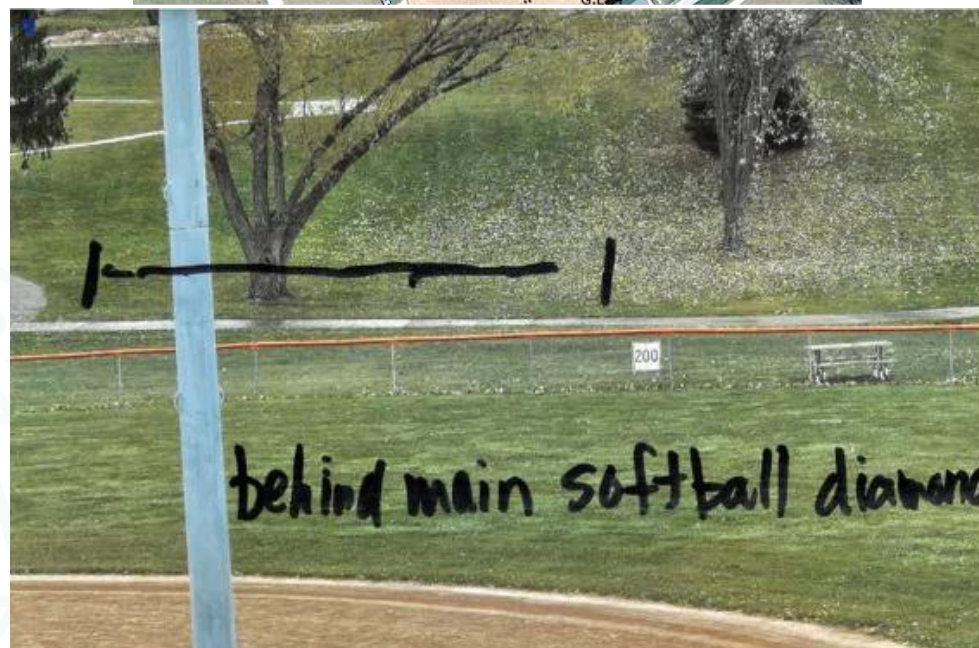
To: Plan Commission
From: Adrienne Nelson, Associate Planner
Date: November 25, 2025
Re: Park Donation Application Review – Bench

A park bench donation application has been submitted by Karen Harris for a bench to be installed at Horseshoe Valley Park, in memory of Kenn Harris. This bench would be in the City of Kaukauna's standard bench style and would include a plaque, which would read as follows:

"In honor of: Kenn E Harris
11-19-2023
by: 5K + J Harris

Staff has already worked with the donor to find a suitable location. An aerial showing the general proposed area as well as a photo taken from a potential location are included below.





If approved, this bench would be installed in the summer of 2026.

Staff Recommendation

Staff recommend approval of the park bench donation at the location presented.