



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission
From: Adrienne Nelson, Associate Planner
Date: November 21, 2025
Re: Park Donation Guidelines Update

On November 20th, suggested updates to the City's park donation guidelines were brought before the Plan Commission for review and feedback. Based on feedback received during that meeting, staff is now presenting a finalized version of the initial proposal for approval. These new guidelines simplify verbiage, add additional donation options, specify costs, and list available locations. Changes from the previous draft presented include a list of possible donations under the "other" section as well as clarification on what is all included in the cost of a donation.

Staff Recommendation

To approve the park donation guidelines update.