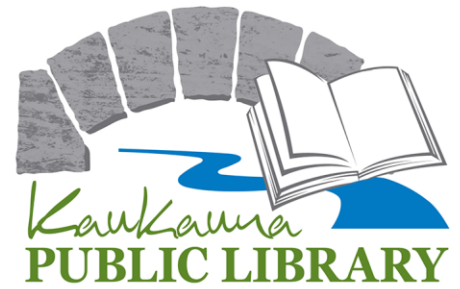


To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 2/21/2023
Re: Staffing Updates



We have not had any new applications come in for the Hispanic Outreach Coordinator position. We did place a paid ad for the position on Facebook twice. Options now include waiting to post again at a future date and filling the hours with On-Call staff, or trying again next time there is an open position and fill the position now as it was listed previously, as a Library Assistant-Programming.

An offer has been extended for an On-Call position and I plan to leave that job posting open until an offer has been made for the Library Assistant: Materials Processing position in case another qualified applicant applies. Interviews have been occurring and we hope to have an offer out by the end of the month.

