



LIBRARY BOARD MEETING MINTUES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, October 24, 2023 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:30p.
2. Roll call of membership
 - a. Present: C. Fallona, J. Lucas, M.J. Kilgas, C. Van Boxtel, A. Neumeier, K. Hietpas, J. Van De Hey & J. Vondracek
 - b. Excused: A. Schneider, A. Thiem-Menning
3. Approval of minutes from previous meeting
 - a. Tuesday, September 26, 2023 Meeting Minutes
 - i. J. Lucas made a motion to approve the Tuesday, September 26, 2023 Meeting Minutes, seconded by C. Van Boxtel. Motion carries; all in favor.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register September 2023
 - i. C. Fallona made a motion to approve the Bill Register September 2023, seconded by K. Hietpas. Motion carries; all in favor.
6. Information Items
 - a. Directors Report
 - i. The Director was absent from the meeting due to travel to the annual state conference.
 - b. Adult Services Librarian Report
 - i. The Board noted the library has been doing a wonderful job with community outreach.
 - c. Youth Services Librarian Report
 - d. Local Historian Report
 - e. Trustee Topic 10
 - i. The topic this month was on Developing Essential Library Policies.
 - f. Statistics
 - i. J. Vondracek made a motion to receive and place the reports on file, seconded by C. Van Boxtel. Motion carried: all in favor.
7. Closed Session
 - a. c. Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) for the performance evaluation of the Library Director

- b. J. Lucas made a motion to adjourn to Closed Session pursuant to State Statute 19.85(1)(c) for the performance evaluation of the Library Director at 6:05 p.m. seconded by J Vondracek. Motion carries; all in favor.
 - c. C. Van Boxtel made a motion to return to open session at 6:40 p.m. seconded by C. Fallona. Motion carries; all in favor.
- 8. Adjournment
 - a. The meeting adjourned at 6:40p.

