

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, December 4, 2023, at 6:24 p.m.

Members present: Mayor Penterman, Antoine, Coenen, Eggleston, Moore, and Thiele.

Also present: Ald. Schell, Ald. Kilgas, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, and interested citizens.

1. Correspondence.

Mayor Penterman read the resignation letter from Planning and Community Development Director Joe Stephenson. His last day of employment with the City is December 14, 2023.

Motion by Moore, seconded by Coenen to receive and place on file the resignation letter from Joe Stephenson.

All members voted aye.

Motion carried.

2. Discussion Topics.

Mayor Penterman stated that the Committee would be going into closed session to discuss the Director/Naturalist position but wanted to invite the members of the 1000 Islands Board to ask any question, or make comments regarding their thoughts on the position.

Deb Jakel, 513 Frances Street, Kaukauna spoke as a 1000 Islands Board member and an educator. The three 1000 Islands Sub-Committees met last week to discuss this position. They are worried about getting a person in-place before the busy fieldtrip season starts. Mayor Penterman stated there is no question on the need to fill this full-time position and thanked the board for their dedication to the 1000 Islands Nature Center.

a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation or performance evaluation data of any public employee.

Motion by Moore, seconded by Coenen to adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

All members voted aye.

Motion carried.

Adjourned to Closed Session at 6:31pm.

b. Return to Open Session for possible action.

Motion by Thiele, seconded by Moore to return to Open Session.

All members voted aye.

Motion carried.

Returned to Open Session at 7:15 pm.

Motion by Moore, seconded by Coenen to reclassify the position of Director/Naturalist to Naturalist and grant authorization to fill that role.

All members voted aye.

Motion carried.

c. **Resignation letter from Joe Stephenson - Director of Planning and Community Development.**

Motion by Coenen, seconded by Thiele to accept the resignation letter from Planning and Community Development Director Joe Stephenson.

All members voted aye.

Motion carried.

d. **Permission to fill Director of Planning and Community Development.**

Motion by Moore, seconded by Antoine to authorize permission to fill the Director of Planning and Community Development position.

All members voted aye.

Motion carried.

3. **Adjourn.**

Motion by Coenen, seconded Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:18 p.m.

Sally Kenney, Clerk