

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, December 4, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: DeCoster.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Street Superintendent Van Gompel, and interested citizens.

Motion by Coenen, seconded by Eggleston to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for Project 2-24 - W. Tobacnoir Street Area Utility Relay – Phase 1.

The Engineering Department is completing plans for the annual utility relay project with Kaukauna Utilities. The proposed project is in the Taylor Street to Tobacnoir Street neighborhoods. The project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas.

Motion by Kilgas, seconded by Antoine to authorize the Engineering Department to seek bids for Project #2-24, W. Tobacnoir Street Area Utility Relay – Phase 1.

All Ald. present voted aye.

Motion carried.

b. Authorization to seek bids for Project 4-24 – Asphalt Parking Lot Paving.

The Engineering Department has completed a survey and is finalizing design for asphalt paving for Pool Road – Dodge Street to 650' south of Dodge Street; Pool Building Parking Lot – west of new Pool Building, East of Pool Road; South Pool Road Parking Lots – Boyd Avenue to 430' West, both lots; and Horseshoe Park Parking Lot – North of Twelfth Street, 370' East of Crooks Avenue. The milling and asphalt paving of the parking lots and road need asphalt surface replacement, this project will include replacement of storm sewer in the South Pool Road Parking Lots. Discussion was held and questions answered.

Motion by Schell, seconded by Moore to authorize the Engineering Department to seek bids for Project #4-24 Asphalt Paving.

All Ald. present voted aye.

Motion carried.

c. Draft Memorandum of Understanding (MOU) - Outagamie County Highway Department.

This Memorandum of Understanding establishes the highway maintenance responsibilities for Outagamie County highways within the City of Kaukauna. This understanding is in regards to maintenance operations only, and does not change how capital project costs are shared.

DPW/Eng. Neumeier will meet with Outagamie County to make recommended changes to the agreement and bring back a final draft to the Board of Public Works for approval.

d. Update on Waste Ordinance Implementation.

DPW/Eng. Neumeier gave an update on the implementation of the new waste ordinance. Letters

are going out to dumpster owners throughout the area that are not in the Downtown Core District letting them know they will be losing their services. The next steps will be to implement our new large and irregular waste pickup to coincide with the 2024 calendar. The calendar will state no large or irregular pickup January through March. December will be the last large and irregular and brush pick up until April of 2024. Posts will be put on the City's website and social media to get the word out and give residents options for getting rid of these materials. Educational information on ways to reuse materials and use Outagamie County's Resource Recovery Park will be shared. Discussion held and questions answered.

e. Public Works Update.

DPW/Eng. Neumeier provided an update on City projects. The Jonen Park pavilion has a delay on the block delivery. Vertical construction of the pavilion will begin the week of December 11. The Pool construction project is going well.

3. Adjourn.

Motion made by Antoine, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:23 pm.

Sally Kenney

Clerk