

## FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, May 19, 2025, at 6:50 pm.

Members present: Mayor Penterman, Antoine, DeCoster, Eggleston, Moore, and Schumacher.

Also present: Ald. Kilgas, Ald. Thiel, Ald. Schell, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, HR Director Hodge, Com. Enrich. and Rec. Director Vosters, Fin. Dir. Van Rossum, Street Superintendent Van Gompel, Dir. of Plan. & Com. Dev. Kittel, Police Chief Graff, Associate Planner Nelson, Fire Chief Carrel, and interested citizens.

### 1. Correspondence.

None.

### 2. Discussion Topics.

#### a. Closure and Final Allocation of ARPA (223) Fund Balance.

The City has submitted its final annual report for the American Rescue Plan Act (ARPA) funds in the 2024 calendar year. This report detailed expenditures made in the previous year and the remaining balance. With all reporting requirements met, the City is now able to close the ARPA (Fund 223). To do so, the remaining balance of \$108,316 must be either spent or transferred to another fund. After reviewing the project list, staff have identified four additional eligible projects to utilize the remaining funds. Any balance remaining after those projects are funded is recommended to be transferred to Fund 421 – Equipment Fund, in anticipation of increasing equipment needs in 2026. Discussion held and questions answered.

Motion by Moore, seconded Eggleston to approve the use of the remaining funds that came from the ARPA program for the four recommended projects and authorize staff to transfer any remaining balance to Fund 421 – Equipment Fund to address future equipment needs. All members voted aye.  
Motion carried.

#### b. Full-time backfill for resignation- Fire Department.

Motion by Moore, seconded by DeCoster to authorize staff to recruit and hire to fill the Fire Department vacancy. All members voted aye.  
Motion carried.

#### c. Full-time backfill for resignation- Department of Public Works

Motion by Moore, seconded by Antoine to authorize staff to recruit and hire to fill the Department of Public Works vacancy. All members voted aye.  
Motion carried.

#### d. Adjourn to closed session pursuant to state statute 19.85 (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Fire Department.

Motion by Moore, seconded by DeCoster to adjourn to closed session pursuant to state statute 19.85 (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Fire Department. All members voted aye.  
Motion carried.

Moved to closed session at 6:58 PM.

**e. Return to open session for possible action.**

Motion by Moore, seconded by Antoine to return to open session for possible action.

All members present voted aye.

Motion carried.

Returned to Open Session at 7:19 pm.

**f. Adjourn to closed session pursuant to state statute 19.85 (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Police Department.**

Motion by Moore, seconded by Eggleston to adjourn to closed session pursuant to state statute 19.85 (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Police Department.

Moved to closed session at 7:20 PM.

**g. Return to open session for possible action.**

Motion by Moore, seconded by DeCoster to return to open session for possible action.

All members present voted aye.

Motion carried.

Returned to Open Session at 7:29 pm.

Motion by Moore, seconded by DeCoster to authorize staff to negotiate a conditional offer for an additional officer hire based on expected retirements that will occur nearly concurrently at the beginning of 2026. The negotiated offer would be for employment to start around September 2025.

All members voted aye.

Motion carried.

**3. Adjourn.**

Motion by Antoine, seconded Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:31 pm.

Kayla Nessmann, Clerk