



APPLICATION: ZONING CHANGE REQUEST FORM

This application is required if you are seeking to rezone a property. Rezoning a property allows for different types of uses, such as for residential or commercial development. To rezone a property, the parcel(s) in question must meet the dimensional requirements set forth in that zoning district. Information on zoning districts can be found in [Section 17 of the Municipal Code](#).

Petitioner Information:

Name: Eric Miller

Mailing Address: [REDACTED]

Phone Number: [REDACTED]

Email: [REDACTED]

Property Owner Information (If Not Petitioner):

Name: Kaukauna Utilities

Mailing Address: 777 Island Street, P.O. Box 1777, Kaukauna, WI 54130

Phone Number: [REDACTED]

Email: [REDACTED]

Property Information:

Site Address/Location: 300 Island Street

Lot Dimensions and Area: 8.53 acres

Current Zoning: Multiple (Residential, Industrial, and Institutional)

Current Uses: Kaukauna Utilities Pole Yard and Warehouse Building

Proposed Zoning: Institutional

Proposed Uses: Same (Kaukauna Utilities Pole Yard and Warehouse Building)

Please State Reason(s) for Rezoning Request:

Kaukauna Utilities is looking to "clean up" the zoning in our pole yard. We are working with the good folks there at the Public Service Commission of Wisconsin for a Certificate of Authority (CA) authorizing a project that we working that will be based in our pole yard. It was while we completing the "zoning requirements" portion of that CA that we found that some of the site that use as a pole yard is zoned as "Institutional," some is zoned as "Industrial," and the two residential lots that we acquired previously are still zoned as "Residential." We have met with the City Planner and the Director of Public Works and have determined that it all really should be zoned as "Institutional," and this application is submitted with that intention.

Rezoning/Zoning Change Fee Schedule: \$100.00

Please Note: The City of Kaukauna will **never** request payment for an application in the form of a wire transfer. All payments are to be made by check to the City of Kaukauna (address below) and are due when the application is submitted, prior to review.

Application Timeline: Changes to zoning ordinances often require action by multiple governmental bodies. Between multiple meetings and statutory requirements for public hearings and noticing of meetings, sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

Signature of Petitioner:



Signature of Owner (If Not Petitioner):



Date Submitted to the City of Kaukauna: 8/7/26

Please submit by email to planning@kaukauna.gov or by mail to:

City of Kaukauna

Attn: Planning and Community Development Department

144 W Second Street

Kaukauna, WI 54130

FOR DEPARTMENT USE ONLY:

Date Application Received: 8/10/2026

Payment Received: N/A

Payment Receipt #: N/A

Site Plan Reviewed: ☐

1st Notice Sent: 8/26/2026

2nd Notice Sent: 9/2/2026

Plan Commission Approval: 9/3/2026

Legislative Committee Approval:

Common Council Approval:

Signature of Planning & Community Dev. Staff: