

# GRIGNON MANSION BOARD MEETING MINUTES

Monday, September 26, 2022

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chambers



## Roll Call

- Present –Patty DeGoey, Patty Brogan, Shellee Jackels, Pennie Thiele, Al Borchardt, Bruce Werschem, Christina Crook
- Absent – Gavin Schmitt, Sandy Coenen
- Others in Attendance – Cassidy Mickelson, Terri Vosters

## Review/Approve Minutes from August 22, 2022 Meeting

- Motion by Bruce Werschem to approve prior meeting minutes. Seconded by Patty DeGoey. Motion Unanimously Approved.

## Report from the City (Mickelson)

- Grignon Mansion Repairs
  - There are remaining repairs that need attention, including the pitch on the front porch. A punch list of over a dozen items has been compiled for the contractor to complete.
  - There will be one week in October assigned to complete the items on the list. Currently waiting on materials.
- Lawrence University Archaeological Project Update
  - Proposal on the details of the dig/research being conducted was brought to the City Council and the Memorandum of Understanding with Lawrence University was updated.
  - Professor Peregrine and his students began their work on 9/22/22 with ground penetrating radar. Excavating work by the back tree line will begin 9/27/22. They will wrap up their work on 10/11/22.

## Report from Friends (DeGoey)

- Friends Finance Report
  - Grant Money Account - Beginning balance of \$20,020.73, and ending balance of \$30,020.73.
  - Savings Account - Beginning balance of \$100.13, and ending balance of \$100.13
  - Original Checking Account - Beginning balance of \$48,632.46, ending balance of \$57,567.64, with \$35,795.33 in total deposits and \$26,860.15 in total withdrawals. Available non-designated funds \$45,871.05
  - \$30,000 in grant account
    - \$10,000 for mold remediation in the Mansion
    - \$10,000 for 3rd party strategic planning
    - \$10,000 that was recently acquired that still needs to be assigned/designated
  - Car Show Net Profit: \$4,317.98
  - Civil War Living History Demonstration Net Profit: \$3,836.56
- Emergency Repair at the Mansion

- The water heater died and leaked water into the utility closet area
- Other Issues
  - Native American Dance Performance – October 1, 2022
  - Preparing for upcoming Christmas Events and Tours
  - Opting out of the Fox Cities Festival of Lights due to safety concerns

#### **Report from the Chair (Thiele)**

- Budget time is underway approaching at the City. Thiele is optimistic about support from the Council for the Mansion. A long range plan needs to be addressed regarding the support of the Executive Director position

#### **Other Business**

- Werschem proposed that the Board inquire about a possibility of a hired position within the City designated to the care and the upkeep of the Mansion grounds
  - Vosters explained that there will be an upcoming “People Planning” event within the City where this topic could be addressed.

#### **Set Next Meeting Date and Location**

- Monday, October 24, 2022 at 5:30 PM in the Council Chambers at the Municipal Building.

#### **Adjourn at 6:06 PM**

- Motion by Al Borchardt. Seconded by Shellee Jackels. Motion Unanimously Approved.

