

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Wednesday, April 6, 2022, at 5:54 P.M.

Members present: Mayor Penterman, Antoine, Kilgas, and Moore.

Absent & Excused: Coenen and DeCoster

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, DPW/Eng. Neumeier, Fire Chief Carrel, Planner Stephenson, Fin. Dir. Van Rossum, Police Chief Graff and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent members.

All members present voted aye.

Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. Permission to fill the vacant Senior Project Engineer position.

Brandon Cesafsky has given notice of his resignation from the City and will be vacating his position of Senior Project Engineer on April 22, 2022. It is staff's recommendation to fill this vacancy with a Senior Project Engineer.

Motion by Moore, seconded by Antoine to authorize staff to fill the position of Senior Project Engineer.

All members present voted aye.

Motion carried.

b. Library Space Needs Study Request.

The Kaukauna Public Library Strategic Plan (for years 2022-2026) will be on the agenda for approval by the Library Board at the April 2022 meeting. The plan has identified five goals for the Library which include, building collections, expanding access, increasing engagement, advocacy, and creating connections. As part of the Strategic Plan, the Library lease agreement was also reviewed as it plays a key role in budgeting, space needs, and because tenancy is not infinite. Given this information, the Library feels that a Space Needs Assessment is in the best interests of the community. Questions from the Committee were answered.

Motion by Kilgas, seconded by Penterman to Direct the Library Director in conjunction with DPW Director to send out a Request for Proposal (RFP) to perform a Space Needs Study of the Library. Report back to Finance and Personnel with a recommend vendor upon reviewing the RFPs.

All members present voted aye.

Motion carried.

3. General Matters - None.

4. Adjourn.

Motion by Antoine, seconded by Moore to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:02 P.M.

Sally Kenney, Clerk