



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Plan Commission
From: John Neumeier, Director of Public Works and City Engineer
Adrienne Nelson, Associate Planner
Date: March 13, 2026
Re: Request for Vacating Easement – 1900 Tower Drive

Kaukauna Utilities (KU) has been working to upgrade power along the rear lot line of 1900 Tower Drive. The owner is making site upgrades and building additions which lead KU and the owner to also make upgrades to the utilities at the same time.

Currently, KU operates in a 6' wide utility easement in the rear yard. The utility easement is adjacent to a 15' wide railroad spur easement platted the city when first developing the Kaukauna Industrial Park. See attached sketch of the lot with easements. The rail spur was never installed in this area, and development of roads and buildings make the likelihood of a spur doubtful at best. The location of the RR spur easement would be beneficial to give KU and public utilities a reasonable width to install and maintain facilities. The City could also utilize the same area to improve drainage behind these businesses.

If this request is approved, the City and KU will look to work with additional property owners in the future to make this a consistent change through the corridor and to better serve the needs of the industrial park.

Recommendation:

Recommend approval of a resolution vacating the 15' railroad spur easement located at 1900 Tower Drive with the following condition:

- A utility and drainage easement agreement with the owner of 1900 Tower Drive is signed and recorded with Outagamie County.