

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON April 14, 2026 AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: Bruce Siebers - President
John Sundelius – Vice President
Patrick Hennessey - Secretary
Kevin Coffey – Commissioner -via teams
Timothy De Groot – Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Tammy Tucker – Office Manager HOVMSD
Mike Gerbitz - Donohue

1. 5:00 p.m. Call to Order – Roll Call

President Siebers called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the March 10, 2026 Regular Meeting

The minutes of the March 10, 2026 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

There was nothing to report.

5. General Discussion Items

A. 2025 Clearwater Report – Mike Gerbitz, Donohue

Mike presented a draft report including individual community metrics for 2025. Donohue believes that due to very dry weather in 2025 that a three-year calibration method is appropriate for this year's report. The initial results with the one-year calibration have produced results that are not in line with past reports. The reason for this is that 2025 had rain events but overall, they were spread over the course of the year and overall

precipitation was uncharacteristic from a historical perspective. The Commission agreed to the three-year recalibration and Donohue will present the revised report prior to the member community meeting scheduled for 4/28/26 in Kaukauna.

B. District Correspondence – WPDES Permit Comments

HOVMSD will submit a formal letter to the DNR with lingering concerns regarding the recent NPDES permit that was issued. Helminger will complete the letter with additional comments addressing mass limits and reiterate its concerns with the impact on the District.

C. Fog Program

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the March 2026 invoice.

D. Interceptor Rehab Project – Monthly Activity Report

No project construction activity this month. Phase 5 construction will be scheduled once contractor progress allows placing the work on their calendar. The District will be issuing an invoice to Kaukauna for Meter Station (MS) #6 coatings applied to the Kaukauna pump station at MS #6.

6. Plant Reports for March 2026

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of March 2026. Revenue received from the WPS-Fox Energy Center for effluent purchased in March was \$17,806.92. WPS-Fox Energy purchased 32% of the effluent produced in March. Revenue received to date is \$48,620.17.

The average effluent concentrations for **March 2026** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	4.0 mg/L	30 mg/L
Suspended Solids	4.4 mg/L	30 mg/L
Suspended Solids	157 lbs.	801 lbs.
Phosphorus	.22 mg/L	1.0 mg/L
Ammonia	.34 mg/L	10 mg/L
Chlorides	814 mg/L	n/a

All permit values were met for March 2026.

B. Operations & Maintenance Report

Dustin Jerabek provided a written O&M report for March. Treatment performance remained stable. Disc filters operated continuously with minimal chemical usage (2 days total). Snowstorm Elsa March 14–16 snow event temporarily impacted site mobility; conditions were restored within 24 hours with no impact to treatment performance.

Numerous repairs were necessary including several replacement parts. The Actiflo Grit Wash System experienced a failed solenoid valve that was stuck open and could not be repaired; it was replaced with a new solenoid valve at a cost of \$1,085. The Biostyr Building Compressor #1 had a controller failure, which required replacement at a cost of \$1,339.

Following the March snow event, a loader was rented to assist with snow and ice removal at a cost of \$485. At Meter Station #3, the exhaust fan failed and with the age of the unit, a full replacement assembly was ordered for \$1,670. Additionally, the unit heater in the Peakflow Pump Building developed a leak; it was isolated and a replacement unit was ordered at a cost of \$1,454

Repairs to the DAF Unit #1 bottom scraper system is nearing completion, including fiberglass scrapers, wear shoes, wear strips, and return aluminum angle. Significant in-house labor has been contributed, and the unit is approaching testing and its return to service. Total material cost for the project is \$6,925.

The MCC Upgrade project remains open, with final payment included in this month's bills; warranty replacement of one VFD has been completed, with additional minor issues being addressed. SCADA computer upgrades were completed the week of March 23, with minor post-installation issues resolved promptly; the project has not yet been billed, with an estimated cost of \$102,692.

For the Tunnel B Junction Box Replacement, Sargent Electric has received all materials and is mobilized onsite, with construction scheduled for April.

7. Financials

A. April 2026 Accounts Payable; Action for Approval

After review of the accounts payable, a motion was made by Commissioner Siebers and was seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$872,408.11. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner De Groot, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general and pre-paid invoices.

8. General Old or New Business

District Director Helminger reported that recent snowmelt and rainfall events resulted in influent flows exceeding the plant's 26 MGD forward flow capacity, leading to the first blending events of 2026. The initial event occurred April 2–3, with a total daily influent flow of 17.635 MGD, including

1.056 MGD blended. On April 4, a total of 19.029 MGD was treated, with 0.102 MGD blended during early morning hours. Additional rainfall on saturated ground resulted in a third event in the early morning hours of April 5, when the peak WWTF rated capacity of 60 MGD was recorded entering the headworks building.

PFAS monitoring continues in accordance with permit requirements, with the next effluent (6/year) and annual sludge samples collected and submitted for analysis; the most recent effluent sample returned compliant results.


Donohue met with staff on April 7 to review progress on the Headworks Project, including design updates and re-engagement with plant staff. The 30% design submittal was distributed to the Commission on April 9.

The Filter Project has reached substantial completion, with all deliverables finalized following submission of redlined drawings. Final reimbursement from the Clean Water Fund is anticipated later this month.

9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 6:07)

SIGNED & APPROVED BY: _____

 5/12/26
Patrick E. Hennessey, Secretary