

## **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, June 3, 2024 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Senior Eng. Bodoh, HR Dir. Swaney, Com. Enrich. Rec. Dir. Vosters, Fin. Dir. Van Rossum, and interested citizens.

**1. Correspondence** – none.

### **2. Discussion Topics.**

#### **a. Special Assessment Public Hearing for Project 1-24, 2024 Concrete Street Paving.**

DPW/Eng. Neumeier provided information on this project. A public information meeting was held previously. Residents pay one-third of the cost of the paving. Prices are down this year from last year. Residents are assessed for 100% of the sidewalk costs. Storm sewer laterals are paid by an averaging system, and all pay the same amount. Special assessment payments will be assessed at about 6%. Timeline for project and when special assessments will be billed was given. Corner lot credit gives people living on a corner credit to relieve some of the cost burden. Life expectancy of the concrete is 30 years. Encourage affected residents to sign up for email updates. Questions from the Board were answered.

Chair Thiele declared the public hearing open and asked if anyone in the Council Chambers or via ZOOM wished to address the Council regarding the Special Assessment for Project 1-24, 2024 Concrete Street Paving.

After asking two more times if anyone else wished to address the council, no one appeared, Chair Thiele declared the public hearing closed.

#### **b. Authorization to seek bids for Project 10-24: LaFollette Park Pickleball Courts.**

The Engineering Department is completing plans to construct a pickleball complex at LaFollette Park. This project will include site work grading of court areas, underground drainage, placement of stone, asphalt court installation, asphalt path, acrylic court painting, fencing around and between courts, and restoration of all affected areas. Discussion held and questions answered.

Motion by Moore, seconded by Coenen to allow Dr. Cherkasky to speak via ZOOM regarding the pickleball courts.

All Ald. Voted aye.

Motion carried.

Dr. Cherkasky stated how excited he is to have Pickleball Courts going in at LaFollette Park. He wants to make sure the courts are first rate modeling after Telulah Park's courts. The Fox Firecracker Run Committee is dedicated to donating money towards this project. He would be happy to volunteer his services as a consultant to help make this project happen.

Motion by Moore, seconded by Coenen to authorize the Engineering Department to seek bids for Project 10-24, LaFollette Park Pickleball Courts.

All Ald. Voted aye.

Motion carried.

#### **c. 2023 Compliance Maintenance Annual Report (CMAR).**

Senior Project Engineer Bodoh provided background information on the report. Per Wisconsin

DNR: Chapter NR 208, Wis. Adm. Code is more commonly known as the Compliance Maintenance Annual Report (CMAR) rule for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

City of Kaukauna has achieved an overall grade of "A" in 2023 reporting, which requires no formal corrective actions.

A Resolution acknowledging that the report has been completed and reviewed is required and is on the Common Council agenda tomorrow.

Motion by Schell, seconded by Eggleston to receive and place on file the 2023 Compliance Maintenance Annual Report and recommend adoption of the "2023 Compliance Maintenance Annual Report (CMAR) Resolution" to Common Council.

All members voted aye.

Motion carried.

**d. Vacating of a Drainage Easement - Lot 110 Blue Stem Meadows 3.**

The resident at 2231 White Dove Lane, Lot 110 of Blue Stem Meadows, has approached the Engineering Department about building a shed in the rear yard easement on the property. To do so, an existing 15' wide drainage easement would need to be vacated or a variance granted. In reviewing the existing easement, it has been determined by Engineering, that the drainage easement on this property is not required for the drainage plan to function properly, is not needed for city access to maintain the same, and vacation of the same would not cause any issues with this or adjacent properties. Plan Commission has reviewed and has recommended approving this request.

Motion by Kilgas, seconded by Antoine to approve vacating the 15' wide rear lot drainage easement for Parcel 325118149, Lot 110 of Blue Stem Meadows 3, and recommend the same to Common Council.

All Ald. Voted aye.

Motion carried.

**e. Heart of the Valley Metropolitan Sewerage District (HOVMSD) Interceptor Project Update.**

DWP/Eng. Neumeier stated over the last couple of weeks work has been done on the bypass pipe in the lower Fox River. They are currently testing the pipe and getting the bypass ready to go so work can be done. Cured in place pipe and work in the river will start on June 10. The HOVMSD is scheduling another public information meeting on June 20 to let residents know what to expect. Discussion was held and questions were answered.

**3. Adjourn.**

Motion made by Antoine, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:43 pm.

Sally Kenney  
Clerk