



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 2, 2025

Pursuant to adjournment on March 18, 2025, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Wednesday, April 2, 2025.

Roll call present: Antoine (Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencil (Zoom), HR Director Hodge (Zoom), Fin. Dir. Van Rossum, Dir. of Plan. and Com Dev. Kittel, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the Common Council meeting of March 18, 2025.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt the Common Council meeting minutes of March 18, 2025.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Eggleston to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Congratulations to Jason Holmes on 25 years- Engineering Department.

Item pulled.

Reappointment of Michael Avanzi to the Industrial and Commercial Development Commission (3-year term).

Motion by Moore, seconded by DeCoster to reappoint Michael Avanzi to the Industrial and Commercial Development Commission (3-year term).

All Ald. Present voted aye.

Motion carried.

Reappointment of Glenn Schilling to the Industrial and Commercial Development Commission (3-year term).

Motion by Moore, seconded by Schell to reappoint Glenn Schilling to the Industrial and Commercial Development Commission (3-year term).

All Ald. voted aye.

Motion carried.

Temporary Allowance of Goats to be used at 1000 Islands Conservancy Zone to Control Invasive Species (June 9-23, 2025).

Motion by Eggleston, seconded by DeCoster for the temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species from June 9-23, 2025.

All Ald. voted aye.

Motion carried.

Proclamation National Library Week April 6-12, 2025.

Mayor Penterman read the National Library Week Proclamation.

Motion by Kilgas, seconded by Moore to receive and place on file the National Library Week proclamation.

All Ald. voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of April 2, 2025

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Wednesday, April 2, 2025 at 6:00 P.M.

Members present: Antoine (Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencel (Zoom), Com. Enrich. and Rec. Dir. Vosters, Dir. of Planning and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Recommend award of Project 5-25 - Strassburg Park Playground.

Director of Public Works Neumeier shared Strassburg Park Playground updates, which included the top three proposals. Discussion held and questions answered.

b. Recommend award of Project 9-25 - Linda Court Utility Relay and K4 Stormwater Basin Improvements.

The Engineering Department has reviewed and analyzed the bids from Carl Bowers & Sons, DeGroot Inc., and David Tenor Corp. received on March 25th, 2025, at 4:00pm for Project #9-25 - Linda Court Utility Relay and K4 Stormwater Basin Improvements. Discussion held and questions answered.

Motion by Kilgas, seconded by Moore to award project #9-25 Linda Court Utility Relay and K4 Stormwater Basin Improvements to Carl Bowers & Sons, Kaukauna, WI for Bid Units A thru D, a total amount of \$1,569,739.70.

All Ald. voted aye.

Motion carried.

c. Authorization to seek bids for Project 10-25 - Concrete Street Patch Program.

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2025 Capital Improvement Plan (CIP). The City will also contract with Kaukauna Utilities (KU) to add winter water main break patches with our larger replacement project to save money, staff resources, and to simplify project coordination. Discussion held and questions answered.

Motion by Schell, seconded by DeCoster to authorize the Director of Public Works to seek bids for Project #10-25 - 2025 Concrete Street Patch Program.

All Ald. voted aye.

Motion carried.

d. Interstate 41 - County Road J/Lawe Street Overpass Update.

Wisconsin Department of Transportation (WisDOT) will be reconstructing the County Road J Interchange in 2025 as part of the Interstate 41 project.

e. Public works Updates.

Director of Public Works Neumeier provided public works updates. The Concrete Street Paving project has an upcoming public information meeting on April 7 and a public hearing on April 14. Street Superintendent Van Gompel also provided updates. Van Gompel shared the Vehicle replacement schedule, which includes all equipment used in the Street Department. The 1000 Islands Nature Center is almost completed, and the Horseshoe concession building is now completed.

3. Adjourn.

Motion made by Eggleston, seconded by Moore to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:24 pm.

Kayla Nessmann
Clerk

Motion by Thiele, seconded by Schell to amend the Board of Public Works Meeting Minutes with the correction that 2b be changed to award project #9-25 to the Director of Public Works instead of the Library Director.

All Ald. Voted aye.

Motion carried.

Motion by Theile, seconded by DeCoster to adopt the Board of Public Works Meeting Minutes of April 2, 2025.

All Ald. Voted aye.

Motion carried.

Health & Recreation Committee Meeting Minutes of April 2, 2025

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Wednesday, April 2, 2025 at 6:25 P.M.

Members present: DeCoster, Eggleston, Schell, and Thiele.

Also present: Mayor Penterman, Ald. Moore, Ald. Kilgas, Ald. Schumacher, Ald. Antoine (Zoom), Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencil (Zoom), Com. Enrich. and Rec. Dir. Vosters, Dir. of Planning and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Special Event Application to Chris Wachel, Riverside Rally, on May 10, 2025, at Riverside Park from 8AM-2PM.

Motion by DeCoster, seconded by Eggleston to approve the Special Event Application to Chris Wachel, Riverside Rally, on May 10, 2025, at Riverside Park from 8AM-2PM.

All members voted aye.

Motion carried.

b. Special Event Application to Deke Suri, Brown County Blackjacks, on May 17, 2025, at Bayorgeon Football Field.

Motion by DeCoster, seconded by Thiele to deny the Special Event Application to Deke Suri, Brown County Blackjacks, on May 17, 2025, at Bayorgeon Football Field.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Eggleston, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:30 pm.

Kayla Nessmann, Clerk

Motion by Schell, seconded by DeCoster to adopt the Health & Recreation Committee Meeting Minutes of April 2, 2025.

All Ald. Voted aye.

Motion carried.

Legislative Committee Meeting Minutes of April 2, 2025

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Vice Chair DeCoster on Wednesday, April 2, 2025, at 6:31 P.M.

Members present: Antoine (Zoom), DeCoster, Thiele, and Schumacher.

Also present: Ald. Schell, Ald. Kilgas, Ald. Eggleston, Ald. Moore, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencil (Zoom), Com. Enrich. and Rec. Dir. Vosters, Dir. of Planning and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

1. Correspondence

2. Discussion Topics.

a. Implementing a Consent Agenda.

Attorney Greenwood discussed updates to the Consent Agenda which included proposed changes to Ordinances 2.03 Rule 3: Order of Business and 2.05 Rule 5: Reading at Length. Discussion held and questions answered.

Motion by Antoine, seconded by Thiele to allow Ald. Eggleston to ask questions.
All members voted aye.
Motion carried.

Motion by Antoine, seconded by Schumacher to approve the drafted ordinances to forward on to Council.
All members voted aye.
Motion carried.

3. Adjourn.

Motion by Thiele, seconded by Schumacher to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:49 p.m.

Kayla Nessmann, Clerk

Motion by DeCoster, seconded by Schumacher to adopt the Legislative Committee Meeting Minutes of April 2, 2025.
All Ald. Voted aye.
Motion carried.

RACK Meeting Minutes of March 6, 2025.

Motion by Moore, seconded by DeCoster to receive and place on file the RACK Meeting Minutes of March 6, 2025.
All Ald. Voted aye.
Motion carried.

Plan Commission Meeting Minutes of March 6, 2025.

Motion by Moore, seconded by Eggleston to receive and place on file the Plan Commission Meeting Minutes of March 6, 2025.
All Ald. Voted aye.

Motion carried.

Library Board Meeting Minutes of February 25, 2025.

Motion by Kilgas, seconded by Thiele to receive and place on file the Library Board Meeting Minutes of February 25, 2025.

All Ald. Voted aye.

Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of February 20, 2025.

Motion by Eggleston, seconded by DeCoster to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of February 20, 2025.

All Ald. Voted aye.

Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Michael	Anthony		8 Newberry Court	Appleton
Natalie	Sanderfoot	G.	764 Royal St. Pat's Dr	Wrightstown

Motion by Schell, seconded by Kilgas to approve the operator/bartender licenses as listed.

All Ald. Voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Fox Cities Chamber Update.

Eric Broten, Vice President of Business Growth and Development from the Fox Cities Chamber of Commerce gave a presentation on the Regional Partnership. Discussion held and questions answered.

Introduction to ordinance update 12.17 Chicken Keeping Permits.

From the previous discussion with the council on the number limits to the permits for chickens, the council directed staff to gather some information and draft updates to the ordinance. Staff has reached out to the surrounding municipalities that have chicken keeping permits to see how many active permits they have. Discussion held and questions answered.

Motion by DeCoster, seconded by Moore to forward the updates to Section 12.17 to the legislative committee for review and bring back to council for final discussion/action.

All Ald. voted aye.

Motion carried.

Introduction to ordinance update 14.07 Applications, Plans, and Specifications.

Planning and Community Development staff are requesting direction from the Common Council in pursuing ordinance updates to section 14.07 of the municipal code. This section contains information on the applications, plans, and specifications required to obtain a building permit. Currently, a survey is not required to obtain a building permit unless lot lines cannot be properly identified by permanent monuments. Changing 14.07(b) to require surveys for new buildings and additions would prevent future issues with approving permits for accessory structures and fences. Discussion held and questions answered.

Motion by Moore, seconded by Kilgas to forward ordinance update 14.07 applications, plans, and specifications to the Plan Commission.

All Ald. voted aye.

Motion carried.

Introduction to ordinance update 17.51 Amendments.

In 2017 Wisconsin Act 243 passed which repealed Wis. Stat. § 62.23(7)(d)2m. a, which required a three-fourths vote by the governing body to approve a proposed zoning amendment when a protest petition was filed. And in 2023 Wis. Act 16 created Wis. Stat. § 66.10015(3)(a), which provides that a zoning amendment only requires approval by a simple majority of a quorum of the members elect. These law changes have implications for Section 17.51 in the City's ordinances. Currently 17.51(4)a has language that would require a three fourths majority vote to approve a zoning amendment if 20 percent of the owners in the immediate area signed a petition in opposition. Based on the above-mentioned law changes and guidance from the Wisconsin League of Municipalities staff is recommending updating the ordinance to remove that specific provision. Discussion held and questions answered.

Motion by Moore, seconded by DeCoster to review the law changes and guidance from the League of Wisconsin Municipalities and refer this item to the legislative committee for review and bring back to Common Council for a hearing and final discussion/action on updating Section 17.51 of the City's Ordinance.

All Ald. voted aye.

Motion carried.

Development Update.

Currently there are numerous projects on going in the city. Here are the larger developments currently under construction or about to begin: Grand Stay Hotel in Commerce Crossing, Legacy Creekside Apartments, Industrial Flex building, Central Block, and Hometown Ice.

Residency Incentive Program.

Attorney Greenwood discussed the City of Kaukauna's Residency Incentive Program and appropriate updates to be made. Discussion held and questions answered.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

CLOSED SESSION.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session-Fox Cities Economic Development Investment.

Motion by Moore, seconded by DeCoster to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 8:19 PM.

Return to Open Session

Motion by Moore, seconded by Kilgas to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:41 PM.

ADJOURN

Motion by Moore, seconded by Schell to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:42 p.m.

Kayla Nessmann, Clerk

