



## LIBRARY BOARD MEETING MINTUES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, September 24, 2024 at 5:30 PM

### Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
  - a. The meeting was called to order at 5:31p.
2. Roll call of membership
  - a. Present: J. Vondracek, J. Sager, A. Neumeier, M.J. Kilgas, J. Van De Hey, C. Avanzi, C. Van Boxtel & J. Lucas
  - b. Excused: C. Fallona
  - c. Also present: B. Shipps & A. Thiem-Menning
3. Approval of minutes from previous meeting
  - a. Tuesday, August 27, 2024 Meeting Minutes
    - i. A. Neumeier made a motion to approve the Tuesday, August 27, 2024 Meeting Minutes, seconded by J. Sager. Motion carries; all in favor.
4. Public Participation and Communications
  - a. B. Shipps, Director of the Outagamie Waupaca Library System, visited to speak to the Board about county allocations and funding.
5. Action Items
  - a. Bill Register August 2024
    - i. A. Neumeier made a motion to approve the Bill Register August 2024, seconded by J. Vondracek. Motion carries; all in favor.
  - b. Bylaws Update
    - i. C. Van Boxtel made a motion to approve the Bylaws Update, seconded by A. Neumeier. Motion carries; all in favor.
  - c. OWLS Automation Agreement
    - i. J. Van de Hey made a motion to approve the OWLS Automation Agreement, seconded by J. Lucas. Motion carries; all in favor.
6. Information Items
  - a. Directors Report

- i. A. Thiem-Menning went through the proposed 2025 library budget and discussed each line.
  - b. Adult Services Librarian Report
  - c. Youth Services Librarian Report
  - d. Trustee Topic 19
  - e. Statistics
    - i. J. Vondracek made a motion to place the reports on file, seconded by C. Van Boxtel. Motion carries; all in favor.
- 7. Adjournment
  - a. The meeting adjourned at 7:28p.

Join Zoom Meeting

<https://us06web.zoom.us/j/88900740902>

