



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MAY 17, 2022

Pursuant to adjournment on May 3, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, May 16, 2022.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, Fin. Dir. Van Rossum, HR Dir. Swaney, Lib. Dir. Thiem-Manning, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Coenen to adopt the minutes of the Common Council meeting of May 3, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

Matt Derricks, 1901 Red Fox Lane, Kaukauna spoke regarding the regulations on the width driveways. He feels the 25-foot regulation for driveway widths is too small.

Mayor Penterman asked Mr. Derricks to contact his alderpersons and the City Engineering Department to discuss this further.

BUSINESS PRESENTED BY THE MAYOR

Presentation by Jeff Belongia, from HSE, of the 2022 Kaukauna Sanitary and Storm Water Utility Bonding Results and Ratings.

Jeff Belongia was unable to attend the meeting. Fin. Dir. Van Rossum gave an overview of the 2022 Bonding results. Two resolutions will be adopted later in the meeting.

Help for Homeless Hygiene Drive Tops \$527,000.

Mayor Penterman stated this year's "Help for Homeless Drive" made over \$527,000. These monies helped out nineteen Wisconsin communities and ninety-six crisis agencies within the Fox Valley.

Reappointment of Will Van Rossum to the Fox Cities Room Tax Commission.

Motion by Moore, seconded by Antoine to reappoint Will Van Rossum to the Fox Cities Room Tax Commission.

All Ald. voted aye.

Motion carried.

Proclamation Emergency Medical Services Week May 15-21, 2022.

Mayor Penterman read the proclamation honoring emergency care personnel.

Motion by Kilgas, seconded by Thiele to receive and place on file the Proclamation declaring May 15-21, 2022 as Emergency Medical Services Week.

All Ald. voted aye.

Motion carried.

Proclamation National Police Week May 15-21, 2022.

Mayor Penterman read the proclamation honoring the members of law enforcement.

Motion by Coenen, seconded by Eggleston to receive and place on file the Proclamation declaring May 15-21, 2022 as National Police Week.

All Ald. voted aye.

Motion carried.

Proclamation National Public Works Week May 15-21, 2022.

Mayor Penterman read the proclamation honoring public works professionals.

Motion by Antoine, seconded by Schell to receive and place on file the Proclamation declaring May 15-21, 2022 as National Public Works Week.

All Ald. voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of May 16, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, May 16, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attny. Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, Street Sup. Vandenheuvel, Com. Serv. Enrich. Dir. Vosters, Rec. Mgr. Malloy, Lib. Dir. Thiem-Menning, Naturalist Nowak, KU Gen. Mgr. Avanzi, KU Vandenheuvel, IT Dir. Krause, HR Dir. Swaney, Fin. Dir. Van Rossum (arrived at 6:45 p.m.) and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Public Hearing for Project 3-22, 2022 Alley Paving.

DPW/Eng. Neumeier gave a presentation on the project. The details discussed were the

project areas, proposed assessment rates, rate history, assessment payment details and the proposed timeline for the project. Rates were published in the newspaper and letters were sent to abutting property owners. Questions from the Board were answered.

Chairperson Thiele declared the Public Hearing open and asked if anyone in the Council Chambers wished to address the Board of Public Works regarding Project 3-22, 2022 Alley Paving.

Asking two more times if anyone else wished to address the Board, no one appeared, Chair Thiele declared the public hearing closed.

b. Award Bid for Project 10-22, CTH Q & CTH J Curb Replacement and Sidewalk Installation.

DPW/Eng. Neumeier stated only one bid was received for this project. The Engineering Department has reviewed and analyzed the one bid received from Al Dix Concrete, received on May 11th, 2022, for the Project 10-22 - CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation. The Engineering Department is seeking to award the bid to Al Dix Concrete, for the total bid price of \$298,846.00. Due to significant price increases in materials and trucking (fuel) costs over the past few months the Engineering Department has compared the received bid prices against other projects let over the previous two months. A schedule of prices from the Al Dix bid, along with comparable bid tabs with similar work items was provided. In comparison with similar work, most of the project cost increases are typical in the region.

Ald. Moore thanked DPW/Eng. Neumeier for getting comparable prices from other projects.

Ald. Eggleston asked about only receiving one bid and what the reason for this might be. DPW/Eng. Neumeier stated he was not sure why only one bid was received. It may be that other companies are already booked with other projects or may not be interested in the work.

Motion by Moore, seconded by Schell to Award Project 10-22 CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation to Al Dix Concrete Inc, for a total bid price of \$298,846.00.

All Ald. voted aye.

Motion carried.

c. Quiet Zone Update and Proposal.

Quiet Zone information and proposal from Bryan Cunningham of SEH was provided. The next steps would be to get some designs and estimates done to formally apply for a quiet zone. Discussion was held and questions answered.

Motion by DeCoster, seconded by Moore to authorize the Director of Public Works to enter into an agreement with SEH to create preliminary plans and submit a notice of intent.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-nay, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried 7-1.

d. APWA Project of the Year Award - Nelson Heritage Crossing.

DPW/Eng. Neumeier stated the City of Kaukauna, Village of Little Chute, Graef, and Michels have won an APWA-Wisconsin Chapter Project of the Year Award for the Nelson Family

Heritage Crossing project. The Public Works Project of the Year Award recognizes the strong alliance between the managing agency, the consultant/architect/engineer, and the contractor to effectively complete public works projects. Award plaques were presented to the City, Village, and Graef at the 2022 APWA-Wisconsin Chapter spring conference in Appleton earlier this month.

Motion by Coenen, seconded by Moore to go out of order and take-up next item.

All Ald. voted aye.

Motion carried.

e. Public Works Update.

DPW/Eng. Neumeier updated the Board on the current projects. The Island Street Bridge project will have a starting date of June 27 and the completion date to be sometime in September. The Concrete Street Paving is about halfway completed. The Kaukauna Utilities Project on the Island is wrapping up with restoration done by early June.

f. Trash Collection Discussion.

DPW/Neumeier gave a presentation providing information on weekly curb pickup, business pickup and large and irregular pickup. The background, budgetary impact, and recommendations of the three types of trash collections were provided. Discussion was held and questions answered.

3. General Matters.

Ald. Thiele thanked all the volunteers who helped with the Habitat for Humanity "Rock the Block" which took place over the last week.

4. Adjourn.

Motion made by Coenen, seconded by Schell to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:20 p.m.

Sally Kenney
Clerk

Motion by Thiele, seconded by Schell to adopt the Board of Public Works Meeting Minutes of May 16, 2022, as presented.

All Ald. voted aye.

Motion carried.

Finance & Personnel Meeting Minutes of May 16, 2022.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, May 16, 2022, at 7:21pm.

Members present: Mayor Penterman, Coenen, DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Thiele, Ald. Antoine, Ald. Eggleston, Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, Street Sup. Vandenheuvel, Com. Serv. Enrich. Dir. Vosters, Rec. Mgr. Malloy, Lib. Dir. Thiem-Menning, Naturalist Nowak, KU Gen. Mgr. Avanzi, KU Vandenheuvel, IT Dir. Krause, HR Dir. Swaney, Fin. Dir. Van Rossum and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. ARPA Project presentation and discussion on what projects to fund.

Finance Director Van Rossum stated the City of Kaukauna was allocated \$1.7 million from the Coronavirus State and Local Fiscal Recovery Funds. The City received half the funds in June of 2021 and is expected to receive the other half in May 2022. Funds must be allocated by December 2024 and must meet eligible program spend categories. The main spend categories, restricted use, and requirements of the City were explained.

An ARPA Group was formed with City and Kaukauna Utilities staff. A list of projects was created by this group. The top projects were presented by staff with a description and cost. This list will be brought back to the Council for further review and approval.

b. Permission to enter into agreement for an Analysis of current status of Information Technology.

KU General Manager Avanzi stated after extensive research into consulting firms, they feel that Fortium Partners is the company that is the best fit and the best value for this professional service. Discussion was held and questions answered.

Motion by Moore, seconded by Coenen to enter into an agreement for an analysis of current status of Information Technology.

All members voted aye.

Motion carried.

c. Approval to enter into contract with Human Resources Consulting, LLC for completion of a classification and compensation analysis.

HR Dir. Swaney stated the City of Kaukauna solicited proposals from four consultants to complete a classification and compensation analysis of the City's non-represented employees. The RFP requested that consultants put a plan together to review all current job descriptions and classifications to determine appropriate classifications based on skills, essential functions, and position specific requirements. The consultants were asked to develop a classification and compensation system that is competitive, flexible, and easy to maintain. And to suggest ways in which job evaluation can be incorporated into the compensation system.

The evaluation team unanimously agreed that the proposal from Human Resources Consulting, LLC, met all the standards and criteria ~~contained~~ contained in the RFP, and included additional services which the other two proposals did not. The proposal from HRC includes a project to be completed by September 30, 2022 with a cost not to exceed \$16,800.

Motion by Moore, seconded by Kilgas to authorize staff to enter into an agreement with HRC for the completion of a Compensation Analysis of the City's non-represented employees at a cost not to exceed \$16,800.

All members voted aye.
Motion carried.

d. Approval to fill Administrative and Communications Coordinator position due to retirement of Karen Koch.

Mayor Penterman stated earlier when Karen first talked about retirement it was discussed to combine the Administrative Coordinator and Communications Coordinator into one position. The Kaukauna Utilities would like to have Brittany Simonson, Communications Coordinator there full-time.

Motion by DeCoster, seconded by Schell to authorize staff to fill the Administrative and Communications Coordinator position due to retirement of Karen Koch.

All members voted aye.
Motion carried.

e. Notification and resignation of Travis Teesch, Assistant Chief.

HR Director Swaney stated Assistant Fire Chief Travis Teesch is resigning from the City of Kaukauna. He has taken the Fire Chief position with the City of Watertown.

f. Wages and Incentives for Seasonal Lifeguard Staff.

The Recreation Department is seeing a shortage of lifeguards for the summer of 2022. Presently, 10 of the 20 lifeguard/swim instructor positions are vacant. We are currently seeing neighboring communities increase their hourly wages, offer incentives and waiving course fees as a draw to work seasonally for their Recreation Departments. We are fearful if we do not follow suit: we will be extremely short staffed and unable to offer quality services to the residents of Kaukauna. The current wage scale and recommended wage increases, and bonus program was provided. The fiscal impact to the 2022 budget would be approximately \$25,000.

Motion by Kilgas, seconded by Schell to accept the proposed increase in hourly wages and offer incentives with the adjustment to the 2022 budget.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-nay, Schell-aye.
Motion carried.

Ald. Moore stated he feels the wages and incentives should be higher.

3. General Matters - none.

Motion by Moore, seconded DeCoster to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 8:51pm.

Sally Kenney, Clerk

Motion by Thiele, seconded by Schell to adopt the Finance & Personnel Committee Meeting Minutes of May 16, 2022, as presented with the one-word correction under item 2c.

All Ald. voted aye.
Motion carried.

Health & Recreation Committee Meeting Minutes of May 16, 2022.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, May 16, 2022 at 8:54 P.M.

Members present: Antoine, DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Ald. Coenen, Moore, Thiele, Schell, Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Police Chief Graff, Planner Stephenson, Fin. Dir. Van Rossum and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

- a. Carnival License to Stuart Schmitt, S & J Enterprizes, N578 Military Road, Sherwood, for Electric City Experience at Hydro Park/City Parking Lot on June 9, 10 & 11, 2022.**

Motion by DeCoster, seconded by Kilgas to approve the Carnival License to Stuart Schmitt, S & J Enterprizes, N578 Military Road, Sherwood, for Electric City Experience at Hydro Park/City Parking Lot on June 9, 10 & 11, 2022.

All members voted aye.

Motion carried.

- b. Temporary Class "B" License to Kaukauna Lions Club, Hydro Park, on June 1, 8, 15, 22, 29, July 3, 6, 13, 20, 27, August 3, 10 & 11, 2022 for "Hydro Live".**

Motion by DeCoster, seconded Antoine to approve the Temporary Class "B" License to Kaukauna Lions Club, Hydro Park, on June 1, 8, 15, 22, 29, July 3, 6, 13, 20, 27, August 3, 10 & 11, 2022 for "Hydro Live".

All members voted aye.

Motion carried.

- c. Fireworks application submitted by G&M Fireworks, LLC for the sale of fireworks in the Piggly Wiggly parking lot, 300 E. Ann Street.**

Motion by DeCoster, seconded by Antoine to grant the Fireworks application submitted by G&M Fireworks, LLC for the sale of fireworks in the Piggly Wiggly parking lot, 300 E. Ann Street contingent upon the Fire Departments approval.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion made by DeCoster, seconded by Kilgas to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 8:58 P.M.

Sally Kenney
Clerk

Motion by Eggleston, seconded by DeCoster to adopt the Health & Recreation Committee Meeting Minutes of May 16, 2022.

All Ald. voted aye.

Motion carried.

Legislative Committee Meeting Minutes of May 16, 2022.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Antoine on Monday, May 16, 2022 at 8:58 P.M.

Members present: Antoine, Coenen, Moore, and Thiele.

Also present: Mayor Penterman, Ald. DeCoster, Eggleston, Kilgas, Schell, Atty. Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Consideration to change City Attorney from elected to appointed through referendum.

The risks to the City of this role as an elected position are several. There are only four selection criteria for the City Attorney office as an elected position. 1. The individual must have a law degree. 2. The individual must live within the corporate limits of the City of Kaukauna. 3. The individual must complete and file the requisite candidacy nomination papers. 4. The candidate must receive greater than 50% of the popular vote at election. Beyond those four requirements, there is nothing further that the Council, Mayor, staff or the public can do to ensure that the candidate for the position has appropriate professional qualifications or experience. As Attorney Davidson has expressed, number 1, merely having achieved a law degree, is not a sufficient qualifier to rely upon for the chief risk management function of the City.

If the decision is to have a referendum and the referendum passes, it will have very little impact on the budget. The City Attorney position is a 0.75 Full-time employee (FTE) that has benefits as an appointed position does. If the position is moved to appointed, it is also suggested that the position go 1.0 FTE. The impact to the budget at this point is an additional 10 hours per week of salary. With the City Attorney Position just getting reelected it gives the City time to plan for the budget impacts over two budget cycles assuming the referendum passes in November 2022. The change will take effect April 16, 2024.

Motion by Thiele, seconded by Moore to add the referendum questions "Shall the City of Kaukauna, Outagamie County, Wisconsin change the City Attorney position from elected to appointed?" to the November 2022 ballot and hold 2-3 informational sessions for the public to better understand the question ahead of the election.

All members voted aye.

Motion carried.

b. Consideration to change Mayor term from 2 to 4 years.

The constituents of Kaukauna like to see some consistency at the helm when they vote on who to run the City. When a mayor is elected for the first time or even reelected this happens in the month of April. With that a mayor has one budget year that he/she will have from start to finish. The first year a new mayor takes office, they are getting the previous Mayor's budget. If an incumbent mayor isn't reelected, they only have 4 months of the budget they created for their last year of their 2-year term. There are some projects and initiatives that take much longer than 2 years to see through. Even if a project starts on the first day a mayor is in office, they are really limited to 20 months of dedicated focus on seeing that project come to fruition. Come December prior to the (re)election year (20 months later) they are likely gearing up for campaigning which takes, time, effort, and focus away from running the City. This doesn't account for the learning curve a mayor has the first year he/she is in office. There is a lot to learn from the day-to-day administrative duties. If you think of any other job, it takes a good 2-3 years before someone is truly settled in and follows the learning curve. Two years doesn't allow enough time for a new mayor to get settled in and make a difference in the City. Kaukauna is one of the few of our size in the state with a mayor on a 2-year term. Most other Cities of our size have a mayor with a 4-year term. The mayor term is solidified by City Code 2011, § 1.04. Any change to this would have to come in the form of an ordinance change that is done at the council level. Discussion was held on the pros and cons of changing the mayor's term to 4 years.

This item will be brought back to the Legislative Committee at a future meeting for further review.

3. General Matters – None.

4. Adjourn.

Motion by Moore, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 9:23 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Moore to adopt the Legislative Committee Minutes of May 16, 2022 as presented.

All Ald. voted aye.

Motion carried.

Public Protection & Safety Committee Meeting Minutes of May 16, 2022.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Kilgas on Monday, May 16, 2022 at 9:23 pm.

Members present: Eggleston, Kilgas, Schell, Thiele.

Also present: Mayor Penterman, Ald. Antoine, Coenen, DeCoster, Moore, Atty. Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, Fin. Dir. Van Rossum, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Authorize Fire Chief to enter into Agreement to Participate in the Outagamie County-wide All Hazard Mitigation Plan Update.

Chief Carrel stated that the Hazard Mitigation Plan is required to be updated every five years. A consulting firm has been hired to assist with the updates. A grant was applied for and will cover 75% of the cost and the County will cover the remaining 25%. The only cost to the City is staff time to help identify hazards. Once the plan is complete and hazards identified, ongoing grant opportunities would be available and applied for.

Motion by Eggleston, seconded by Schell to authorize the Fire Chief to enter into an agreement to participate in the Outagamie County-wide All Hazard Mitigation Plan Update.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Thiele, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 9:26 p.m.

Sally Kenney, Clerk

Motion by Kilgas, seconded by Schell to adopt the Public Protection & Safety Committee Meeting Minutes of May 16, 2022.

All Ald. voted aye.

Motion carried.

Operators/Bartenders License

The following applicants have applied for an operator's license for the license year 2022-2024 and have been recommended for approval based on their record check by the police department:

Ashauer	Christopher	P.	525 Idlewild St. Apt. #4	Kaukauna
Ashauer	Paula	A.	543 Songbird Ave.	Wrightstown
Ashauer	Sarah	J.	103 Golden Wheat Lane	Wrightstown
Barlow	Amanda	F.	1215 E. Wisconsin Ave	Little Chute
Bay	Thomas	E.	2550 Haas Rd.	Kaukauna
Biesterveld	Theresa	M.	321 W. 12th St.	Kaukauna
Bogenschutz	Alyssa	M.	N3809 McHugh Rd.	Freedom
Brantmeier	Bob	J.	701 Eden Ave	Kaukauna
Casanova	Kendra	E.	525 Idlewild St. #4	Kaukauna

Champeau	Hunter	A.	722 Lincoln Ave.	Kaukauna
DeCoster	Amos	A.	W5580 Sumac Ln.	Appleton
DeCoster	Jaclyn	M.	157 Raught St.	Kaukauna
Duda	Barbara	J.	919 Grignon St.	Kaukauna
Duda	Larry	S.	116 W. 14th St.	Kaukauna
Fink	E.	Kevin	215 Franklin St.	Little Chute
Garcia	Jesse	J.	317 Brothers St.	Kaukauna
Garner	Paige	M.	103 ½ W. 9th St.	Kaukauna
Hartzheim	Brett	M.	521 E. Evergreen Dr.	Kaukauna
Hietpas	Rose	E.	1409 Glenview Ave.	Kaukauna
Hovde	Leigh	A.	461 Taft St.	Green Bay
Johnson	Kaitlynn	I.	646 Alyssa St.	Kaukauna
Knott	Michael	J.	412 W. 10th Street	Kaukauna
Koester	Nikki	L.	102 Parkway Dr.	Combined Locks
Kohler	Tiffani	T.	132 S. Buchanan St.	Appleton
Kohlman	Lindsey	M.	W5520 Rustic Ln.	Appleton
Kressin	Audrey	A.	501 Gertrude St.	Kaukauna
Lau	Lexie	J.	403 Vander Loop Ct.	Kaukauna
McGee	Jennifer	T.	227 Kamps St.	Combined Locks
Moore	Philip	J.	239 S. Lynndale Dr.	Appleton
Moua	Aranya	K.	933 E. Main St.	Little Chute
Osterberg	Mark	A.	4001 Towne Lakes Circle Apt. 5216	Appleton
Quella	Luke	S.	N4770 State Hwy 55	Freedom
Roehrborn	Marie	L.	W3187 Dundas Rd.	Kaukauna
Schuelke	Nicole	L.	202 ½ Whitney St.	Kaukauna
Seefeldt	Kim	M.	123 Arthur St.	Kaukauna
Shears	Shandra	M.	609 W. 9th St.	Kaukauna
Shiffert	Deneen	L.	1906 Green Bay Rd.	Kaukauna
Stadtmueller	Ebony	L.	1408 Kenneth Ave.	Kaukauna
Stadtmueller	Jason	D.	1408 Kenneth Ave.	Kaukauna
Tschimperle	Karen	A.	615 Desnoyer St.	Kaukauna
VanBerkel	Krista	M.	W3112 Schmidt Rd.	Brillion
VanDeLoo	Molly	B.	N2218 Farrell Rd.	Kaukauna
Vandenberg	Riley	R.	208 Lox Ct.	Combined Locks
VandenBoogard	Eric	M.	4840 N. Latitude Ln. Unit E	Appleton
VanHandel	Brodie	E.	808 Sue St.	Little Chute
Verkuilen	George	H.	901 State St.	Kaukauna
Waite	Mandy	J.	106 W 7th St.	Kaukauna
Zastrow	Janiece	M.	2678 W. Parkmoor Ct.	Appleton
Zietlow	Sarah	M.	209 W. Division St.	Kaukauna

Motion by Eggleston, seconded by DeCoster to approve the operator/bartender licenses.
All Ald. voted aye.
Motion carried.

The following applicants have applied for an operator's license for the license year **2022-2024, as well as a provisional license covering May & June of 2022**, and have been recommended for approval based on their record check by the police department:

Cleveland	Chase	P.	507 E. 20th St.	Kaukauna
Halsey	Jamie	L.	1025 Augustine St.	Kaukauna
Hartjes	Graysin	N.	2050 Olde Country Circle	Kaukauna
Lugviel	Arno	P.	154 E Third St.	Kaukauna

Motion by Eggleston, seconded by Moore to approve the operator/bartender licenses for the license year 2022-2024 as well as provisional licenses covering May & June of 2022.

All Ald. voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Fire Report

Motion by Moore, seconded by Antoine to receive and place on file the April 2022 Fire Report.

All Ald. voted aye.

Motion carried.

Ambulance Report

Motion by Moore, seconded by Schell to receive and place on file the April 2022 Ambulance Report.

All Ald. voted aye.

Motion carried.

Police Report

Motion made by Moore, seconded by Kilgas to receive and place on file the April 2022 Police Report.

All Ald. voted aye.

Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Eggleston to receive and place on file the April 2022 Municipal Court Report.

All Ald. voted aye.

Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Coenen to receive and place on file the April 2022 Clerk-Treasurer's Deposit Report.

All Ald. voted aye.

Motion carried.

Building Permit Summary Report

Motion made by Moore, seconded by DeCoster to receive and place on file the April 2022 Building Permit Summary Report.

All Ald. voted aye.

Motion carried.

Inside the Park Place Lots – Curran Real Estate – Update.

Director of Planning and Community Development Stephenson gave background on the sale of lots Inside the Park Place. Currently the City has sold ten of the lots to this point and now would like to

solicit the professional help in selling the remaining lots. Aaron Curran, Curran Real Estate was present to answer questions.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022-5336 Resolution Establishing City Wards and Boundaries.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2022-5336.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2022-5336 as presented.

All Ald. voted aye.

Motion carried.

Resolution 2022-5337 Resolution Authorizing the Issuance and Sale of \$8,095,000 Sanitary Sewer System Revenue Bonds, Series 2022B of the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2022-5337.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2022-5337 as presented.

All Ald. voted aye.

Motion carried.

Resolution 2022-5338 Resolution Authorizing the Issuance and Sale of up to \$9,140,000 Storm Water System Revenue Bonds, Series 2022C of the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2022-5338.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2022-5338 as presented.

All Ald. voted aye.

Motion carried.

Resolution 2022-5339 Final Resolution Authorizing Public Improvements on Street, Sidewalk, Driveway Aprons and Utility Assessments on Gray Squirrel Lane, Red Fox Lane, White Birch Street, White Wolf Lane, and Island Street.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2022-5339.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2022-5339 as presented.

All Ald. voted aye.
Motion carried.

Resolution 2022-5340 Resolution Authorizing Curran Real Estate to List and Market Inside the Park Place Lots.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2022-5340.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2022-5340 as presented.

All Ald. voted aye.
Motion carried.

Ordinance 1862-2022 Ordinance creating Chapter 18 of the Municipal Code on Subdivisions.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1862-2022.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Thiele to adopt Ordinance 1862-2022 as presented.

All Ald. voted aye.
Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss purchasing of public property

Motion by Moore, seconded by Coenen to Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss purchasing of public property.

All Ald. voted aye.
Motion carried.

Moved to closed session at 7:56 pm.

Return to Open Session for possible action.

Motion by DeCoster, seconded by Coenen to return to Open Session for possible action.

All Ald. voted aye.
Motion carried.

Returned to open session at 8:03 pm.

Motion by Kilgas, seconded by Antoine to authorize the Library Director to sign the Grand Kakalin LLC, City of Kaukauna Library second lease amendment pending legal review.

All Ald. voted aye.
Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds – 250 Lawe Street.

Motion by Moore, seconded by Coenen to Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds – 250 Lawe Street.

All Ald. voted aye.

Motion carried.

Moved to closed session at 8:05 pm.

Return to Open Session for possible action.

Motion by Coenen, seconded by Moore to return to Open Session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:15 pm.

Motion by Moore, seconded by Coenen to allow the Mayor to sign the Addendum B to the Developer's Agreement for 250 Lawe Street.

All Ald. voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of municipally owned property - Commerce Crossing, Parcel #322095700.

Motion by Moore, seconded by Coenen to Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of municipally owned property - Commerce Crossing, Parcel #322095700.

All Ald. voted aye.

Motion carried.

Moved to closed session at 8:17 pm.

Return to Open Session for possible action.

Motion by Coenen, seconded by Moore to return to Open Session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:31pm.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Coenen asked that the issue with the driveway widths be put on a future Legislative Committee agenda. Ald. DeCoster stated he would also like to have it brought up at the Legislative Committee.

Mayor Penterman thanked City staff for helping with the "Rock the Block" on Friday afternoon.

Ald. Schell would like the public works department to look at the manhole covers on Tenth Street. They are set low, making it noisy when traffic drives over.

Ald. Moore stated the grass at swimming pool is cut into the street.

ADJOURN

Motion by Schell, seconded by Kilgas to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:33 p.m.

Sally Kenney, Clerk

